

# **Rocket LMS**

**Universal Plugin Bundle**

**V 2.2**

## WHICH PLUGINS ARE INCLUDED?

### **Subscription:**

Enables subscription plans for your LMS. Users will be able to purchase subscription plans and enroll in classes using them. Each subscription plan could be limited with time and subscription count. Subscription plans don't have any conflict with the normal purchase process so you will be able to use both subscription and direct purchases at the same time.

### **Offline payments:**

You will be able to add your bank accounts and users will see bank accounts in frontend and will be able to submit their transactions. If you approve transactions, the amount will be added to the user account.

### **Payment Gateways Pack:**

Includes additional payment gateways such as Stripe, Paytm, Paystack, Flutterwave, Bitpay, Payfort, Iyzico, Robokassa, CashU, Mercadopago, Zarinpal, Mollie, N-Genius, Alipay, Authorize.net, Instamojo, Izipay, Klarna, Sslcommerz, Payku, Payhere, Paysera, Voguepay, Paylink, Toyypay, Jazzcash, Tap Payment, iPay88, Tabby, Tamara, Bkash, Xendit, Paytabs, Paymob, Cinetpay, Chapa, Clickpay.

### **Quiz & Certification:**

Create unlimited various quizzes with different options (Duration, Descriptive, multiple-choice & image questions, Attempts), Auto and manual correction, Automatic result calculation, Show correct answers and solutions after a quiz is finished.

Create certificates with customized templates. Users will be able to validate certificates through the certificate validation page and check the certificate information.

### **Meeting Booking:**

Instructors will be able to define their meeting timesheet and define their hourly rate. Users will be able to book meetings and reserve time slots using the calendar.

They will be able to add meeting times to Google Calendar and receive automatic reminders.

### **Text Courses:**

Create unlimited text-based courses. Each text lesson could include videos and downloadable files in addition to text content.

**SMS Authentication:**

Use Twilio, Mesgat, MSG91, 2factor, Vonage, Kavenegar for sending OTP messages to users for the registration process.

**Noticeboard:**

This plugin enables sending notices to users for admin and organizations. They will be able to post notices to instructors, students or all users and notices will be displayed on the user panel.

**Bigbluebutton Integration:**

Conduct unlimited live events on Bigbluebutton for free! All of the information such as URLs, passwords, and permissions will be generated automatically for students and instructors.

**Organizational Education:**

Enables multi-organization education for your LMS. Each organization could include exclusive instructors and students.

**Multi-language Content:**

Define website content in different languages. The content will be loaded according to the user's language.

**Affiliate & Referral Marketing:**

Add more power to your platform using the affiliate marketing feature. Users will be able to sell your platform courses and earn.

**SCORM Courses:**

Bring an interactive educational experience to your platform. Publish courses made by Adobe Captive, iSpring, or any other software.

**Tutor Finder:**

Allow users to find the best instructors according to different parameters like tutoring level, tutoring subject, meeting type (Online, In-person), meeting time and day, location on the map, age, and gender. This feature includes a beautiful wizard that gets information from the student and will display the best matches.

**Reward Points System:**

Create a professional customer loyalty club on your website. Your users will get points according to their different activities like purchasing, charging account, publishing courses,

passing a quiz, certificate achievement, comments, course reviews, joining the newsletter, referring users (Affiliate), getting badges, course completion, meeting reservation and engage them with your platform. Users will be able to enroll in courses using points or convert them to account charges.

### **In-App Live Class System:**

Conduct live classes on your platform directly with awesome features like live chat, share screen, etc. Your users won't be redirected to any other third-party app. Imagine a live class screen on your website... Looks Cool!

### **SaaS Packages:**

Define different service packages and limit different features like courses, meeting time slots, live class capacity, organization instructors, and students for instructors and organizations. Users should upgrade their accounts to reach more features.

### **Forum & Community (New in v1.6):**

Add a professional forum and community feature to your LMS platform. Users will be able to create new topics in different categories and communicate together about different subjects.

### **Course Forum (New in v1.6):**

Allow course students to ask their questions in the course forum. Other students and the instructor will be able to answer questions. Students can mark resolved questions as "Resolved".

### **Course Bundle (New in v1.6):**

Combine several courses as a bundle and sell them together as a bundle.

### **Store & Marketplace (New in v1.6):**

Add a multi-vendor marketplace and store feature to your platform and allow users to sell physical & virtual products.

### **Drip Content (New in v1.6):**

Restrict the student's access to the course chapters and files by different limitation parameters like time and sequence content. You can force students to access course parts X days after purchasing the course or force them to pass the previous part.

### **Private Mode (New in v1.6):**

Do you want to run an LMS solution for internal purposes? By enabling the private mode, you can specify which users can access courses for enrollment.

### **Manual Enrolment (New in v1.6):**

Add students to courses, bundles, and products manually from the admin panel.

### **Assignment & Homework (New in v1.6):**

Define different assignments for each course with different options like grade, deadline, etc, and make the education process more effective.

### **Course Statistics & Analytics (New in v1.6):**

View course details and statistics in a graphical environment.

### **Course Noticeboard (New in v1.6):**

Send different notices to the course students in different colors.

### **In-app Video Call (New in v1.7):**

Enjoy the in-app video call experience for conducting meetings directly on the platform. Let users book meetings on the platform and conduct peer-to-peer or group video calls directly on the platform. No need to use any other video calling solution for conducting meetings.

### **Registration Bonus (New in v1.7):**

Give your website users a registration bonus and engage visitors to register on your website. Unlock the bonus instantly for users or ask them for certain actions like referring users or making referral purchases to unlock the bonus.

### **Cashback (New in v1.7):**

Encourage your platform users to make purchases and recharge a specific percentage or fixed amount to their wallets after making purchases. Define different cashback rules and the amount will be recharged to the user's account after finalizing the payment.

### **Question Bank (New in v1.7):**

Define different questions for a quiz and display a specific number of questions to users randomly or sorted. Conduct more accurate quizzes using this feature by presenting random questions to users.

### **Upcoming Courses (New in v1.7):**

Let your platform users know about your upcoming courses. Users can follow upcoming courses and they will get informed about the course publishing after publishing the course. Get your course early adaptors before publishing the course.

### **Installments and Partial Payment (New in v1.7):**

Sell different materials like courses using the installment (Partial Payment) and define upfront, payment steps, duration, and interest for installments. Disable platform or course access for overdue installments. The system will send payment reminders for each payment.

### **Secure Host (New in v1.7):**

Are you worried about your videos and courses for unwanted access or downloading and spreading? Use this feature to preserve your video content from unwanted downloads.

### **Jitsi Meetings (New in v1.7):**

Conduct live classes directly on Jitsi and enjoy a low-latency live video experience.

### **Course Waitlist (New in v1.7):**

Turn on the waitlist feature for your course and never miss potential students for your courses. Users can join your course waitlist when the capacity is reached or the course is in progress. Inform your waitlist users of future events.

### **Gift Products (New in v1.7):**

Allow your platform users to send courses or other materials as gifts to their friends immediately or on a specific date. The recipient will get an email for receiving the gift.

### **Multi-currency (New in v1.7):**

Sell your courses in different currencies and convert course prices according to the selected currency. Make specific payment gateways available for each currency. Expand your business worldwide.

### **AI Content Generator – Text & Image (New in v1.8):**

Generate text and images using ChatGPT API for different purposes like course descriptions, thumbnails, SEO descriptions, blog articles, etc. The system is integrated with different ChatGPT models so you can use different APIs.

### **Form Builder (New in v1.8):**

Create different variable forms with a wide range of input types share them with users and collect data as surveys, etc. according to your business requirements. You can also assign forms to different processes like registration, becoming an instructor, and becoming an organization form and get more personalized information from users.

### **Course Note (New in v1.9):**

Users can create private notes for different course sections and content while they are learning. These notes can include attachments and can be accessed through the learning page or the user's panel, allowing them to review them whenever they want. They can review these notes in any way they prefer, whether it's through the learning page, their panel, or by navigating to the section where the note was created. These notes are a helpful tool for users to keep track of their learning progress, as they can refer back to them at any time.

### **IP & Access Management (New in v1.9):**

This plugin is an all-encompassing solution for monitoring user sessions and login activity. It allows you to view a unified list of user IP, device, operating system, session duration, location, and latitude and longitude. You can also terminate sessions with a single click, block specific IPs, IP ranges or country IPs, and manage your platform's traffic. Additionally, you can display a personalized message to blocked users.

### **Abandoned Cart (New in v1.9):**

One effective marketing tool to increase revenue is to send coupons or reminders to users who abandon their carts without completing their purchases. By automating this process, you can encourage these users to return to their carts and finalize their purchases. This not only increases the likelihood of completing the sale but also helps build customer loyalty by offering personalized incentives.

### **Sales Pop-ups (New in v1.9):**

Display personalized and automatic sales pop-up notifications based on different parameters while customers browse your platform. These notifications will instill confidence and trust in potential customers, encouraging them to make purchases.

### **Cart Discount (New in v1.9):**

To boost your platform sales, you can utilize a strategy of displaying a coupon on the cart page. This will encourage users to add more items to their cart and ultimately increase their chances of making a purchase. By offering a promotional discount, users will be incentivized to continue shopping and potentially make a larger order than they initially intended. Remember, every little bit helps when it comes to driving sales and growing your platform.

### **Drag-and-drop Certificate Builder (New in v1.9):**

In version 1.9, we have entirely revamped the certificate builder. You now have access to a range of additional options such as the QR code, platform and instructor signature, and variable texts. These options allow you to customize and personalize your certificate template to a greater extent than before. Additionally, our drag-and-drop interface makes designing your certificate easy and provides a visual experience.

### **Attendance System (New in v2.1):**

The Attendance System tracks students' participation in live sessions, recording statuses as Present, Absent, or Delayed. It provides detailed attendance logs and allows instructors and

admins to manually adjust statuses for accurate tracking and reporting.

### **Event Booking (New in v2.1):**

The Event Booking feature allows users to register and purchase tickets for in-person or online events. Organizers can manage attendees, schedule sessions, and track ticket sales, providing a streamlined experience for both instructors and students.

### **Bulk Import (New in v2.1):**

The Bulk Import feature lets admins import large amounts of data, including courses, users, products, and categories, via CSV files. This simplifies platform setup, migration, and updates, saving time and reducing manual data entry.

### **Content Watermarking (New in v2.1):**

Content Watermarking adds dynamic or static watermarks to videos on the learning platform. Watermarks can include student information, platform logos, or branding, protecting content from unauthorized sharing while reinforcing brand identity.

### **Advanced Subscription (New in v2.1):**

Advanced Subscription enables flexible subscription plans with tailored content access. Admins can restrict courses, categories, or products to specific plans, define auto-renewal, and offer custom pricing, creating personalized access for different user segments.

### **Meeting Packages (New in v2.1):**

Meeting Packages allow instructors to sell bundles of live sessions at a fixed price and timeframe. Students purchase a package and access multiple scheduled sessions, simplifying bookings and offering structured learning experiences.

### **Free Mode (New in v2.1):**

Free Mode turns the platform into a fully free-access system, disabling all payment options. It allows platform owners to offer educational content without restrictions, making courses, events, and resources freely accessible to all users.

### **Job Board (New in v2.1):**

The **Job Board** feature enables instructors and organizations to publish job opportunities while allowing students to browse and apply directly through the platform. It creates a built-in career hub that connects learning with employment, helping employers discover qualified talent and allowing students to showcase their skills, certifications, and learning achievements.

### **Public Chat & Chat Rooms (New in v2.2):**

The **Public Chat & Chat Room** feature enables students and potential buyers to communicate directly with instructors in real time.

By providing public discussions on course pages and dedicated chat rooms inside learning pages, this feature improves student support, simplifies Item-related inquiries, and helps build a more interactive learning community.

**+ All future plugins.**

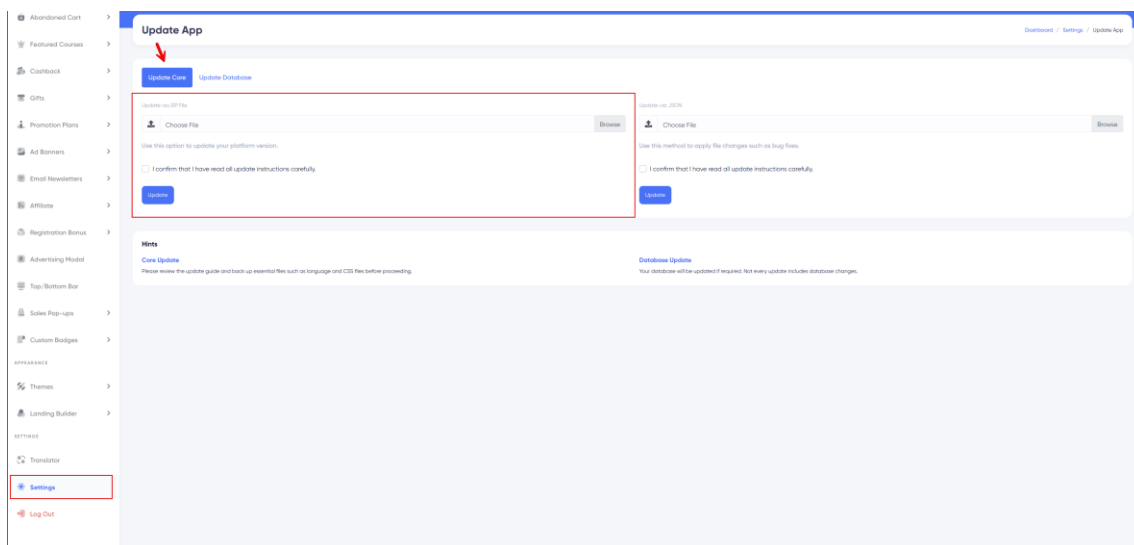
# REQUIREMENTS

Installing these plugins requires Rocket LMS installed. You can purchase it from [this link](#).

## HOW TO INSTALL PLUGINS?

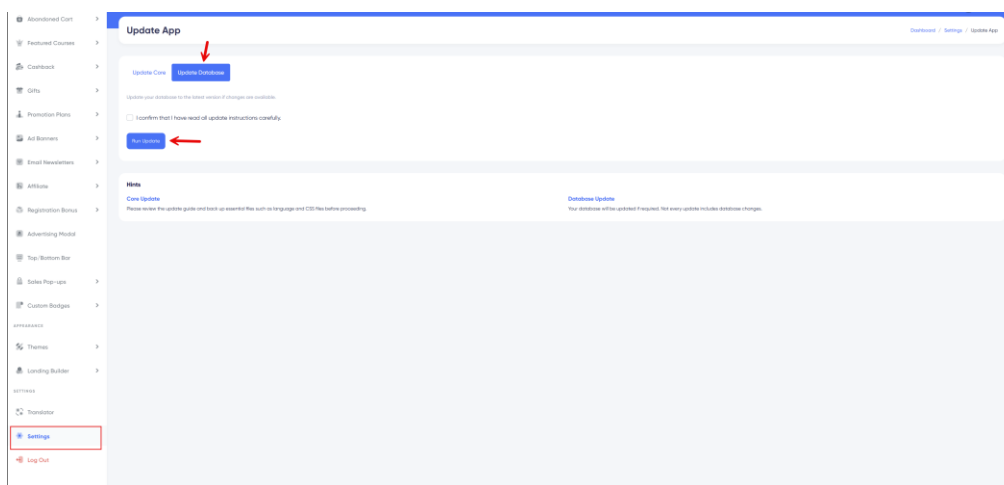
**Note:** It is important to ensure that the version of Rocket LMS Plugins Bundle you use matches the version of your website to avoid any compatibility issues.

You need to go to the “Admin Panel/ Settings/ Update Application/ Update via ZIP File” and select the “plugin\_bundle.zip” file that is available inside the downloaded package (Installation folder) and click on the “Update” button.



You will get a confirmation message after installation.

Afterward, navigate to the admin panel, go to Settings > Update and click on the 'Update Database' tab. Then, click on the 'Run Update' button.



We also have a full version including Rocket LMS and Plugins and Theme Builder. You can contact us in CRM and get it.

## HOW TO INTEGRATE BIGBLUEBUTTON (BBB)?

Bigbluebutton is software that helps you conduct live classes on your server.

You should provide a BBB server first.

Get BBB URL and secret key according to [this link](#). It is necessary for BBB integration.

You should get the above information and define them from the “Admin Panel/ Settings/ General/ Features” menu.

You can also use pre-configured BigBlueButton services like [BigBlueMeeting](#). By using this service or other similar solutions, no need to configure servers.

## HOW TO USE TWILIO SMS AUTHENTICATION?

Get the following information according to [this link](#).

- TWILIO SID
- TWILIO AUTH TOKEN

You need to define the following information from the “Admin Panel/ Settings/ General/ Features” menu.

Now you can change the login method to SMS Authentication from the settings menu in the admin panel.

## Subscription System

You can sell courses using subscription plans and users can subscribe to courses instead for direct purchase.

### How to enable subscriptions for courses?

You can enable the subscription option for each course in the course creation wizard by turning the “Subscription” toggle on.

If you enable this option, the user can purchase the course using a subscription instead of the direct purchase.

### How can users subscribe to courses?

The user needs to have an activated subscription plan to make purchases using a subscription.

The user can purchase a subscription plan from the “User Panel/ Financial/ Subscribe” menu.

### Defining subscription plans

Admin can define subscription plans from the “Admin Panel/ Subscribe/ New Package” menu.

Each subscription plan includes the following information:

**Subscription Times:** Number of courses that the user can subscribe to them using the subscription plan. If this value is reached, the user won't be able to subscribe to more courses using this plan. For example, if you define a subscription plan with 7 subscription times, the customer can subscribe to 7 courses using this plan.

**Days:** The subscription plan will be valid for the user for this period. The subscription validation period will be calculated from the plan purchase date.

**Price:** The price that the customer needs to pay to use the subscription plan.

Unlimited use: By enabling this toggle, the subscription times parameter will be ignored. It means the subscription plan will be usable for an unlimited number of courses.

## Subscription Targeting

The Subscription Targeting feature allows you to control which content is accessible under each subscription plan, giving you the flexibility to create tailored subscription offerings.

For example, you can:

- Create a subscription plan that grants access to specific courses.
- Create another plan that grants access to specific categories of content.

This feature helps you design flexible and customized subscription plans for different user segments.

To use this feature, navigate to the “Target Products” section in the subscription plan creation form and define the content access rules for the plan.

## Commission calculation for subscribe model

The system calculated the instructor commission according to subscription times and subscription plan price.

Imagine you created a subscription plan at \$100 and it includes 20 subscription times. The system will calculate \$5 ( $100/20$ ) for each subscription. If the instructor commission is 80%, the system will calculate \$4 for the instructor when a student subscribes to a course ( $\$5 \times 80\%$ ).

Note: If you enable the “Unlimited use” for a plan, the instructor commission won't be calculated and the whole amount will be calculated for admin.

## Subscription auto-renewal

The Subscription Auto-Renewal feature allows subscription plans to be automatically renewed using the user's wallet balance.

**User control:** Users can enable the auto-renewal option from their profile settings.

**Automatic renewal:** On the subscription due date, if the user's wallet has sufficient balance, the subscription amount will be automatically deducted, and the plan will be renewed without manual intervention.

**Notifications:** Users receive automatic notifications reminding them about upcoming renewals or confirming the renewal status.

The notification timeframe can be configured from “Admin Panel/ Settings/ General/ Reminders”.

This feature ensures a seamless subscription experience and helps maintain continuous access for users.

## Affiliate & Referral System

This feature allows you to activate affiliate marketing for your platform. By activating this feature, each user will have a unique referral code that other users will be able to register on the platform using this code (or URL).

There are two bonus types in the referral system:

**1- Registration bonus (Fixed):** Once a user registers using an affiliate code and activates their account, a fixed amount could be charged to the referred user wallet or affiliate user wallet (Or both of them).

**2- Sales commission bonus (Variable):** Once a sub-level user makes a purchase, a part of the transaction will be charged to the affiliate user's wallet.

## How to activate and manage?

You can activate this feature from Admin Panel/ Settings/ Financial/ Affiliate

If you activate this feature, the referral code input field will be displayed on the registration page and users will be able to access the related menu on the user panel.

All of the related actions will be disabled if you disable this feature.

There is another toggle button that you can control the affiliate activation for new registration. If you want to use the affiliate feature for specific users, you should turn this toggle off.

Note: You can enable/disable the affiliate feature for specific users. This feature will be useful when you want to specify your affiliate users. You can enable/disable this feature for users by editing users from the users' list.

## Affiliate Options:

**Affiliate user commission:** The percentage amount that will be charged to the affiliate user wallet when a purchase has been made by a sub-level user.

This percentage rate should be lower than the platform commission rate because the affiliate commission rate will be deducted from the platform commissions. For example: Imagine that a sub-level user purchases a course at \$100 and the platform commission rate is 30%, the instructor commission rate is 70% and the affiliate commission rate is 5%. The transaction amount will be divided into the following values:

- A: \$70 for the instructor
- B: \$25 for the platform
- C: \$5 for the affiliate user

### **Affiliate user registration amount:**

When a user registers using a referral code, this amount will be charged to the affiliate user's wallet.

### **Referred user registration amount:**

When a user registers using a referral code, this amount will be charged to the referred user's wallet.

**Note:** Registration business will be charged to the user's wallet once the account is activated. If the user doesn't activate the account, the amount won't be charged.

You can set the registration bonus for both users or one of them or none of them. It depends on the data you set.

### **Referral Description:**

This text will be displayed on the affiliate page in the user's panel.

Users will be able to get their referral URL or code. They can also view their affiliate statistics on this page.

The affiliate payout process is the same as the general payout process you can view instructions in the Rocket LMS documentation.

## Update 2.2:

Boost your marketing efforts with our advanced Affiliate Link Generation tool. Instead of using a general referral link, you can now create direct links to specific courses, bundles, products, or events.

### How to Generate Your Link:

Log in to your dashboard and navigate to the **Marketing > Affiliate** section. Click on the **Affiliate Links** tab.

Click the **"Generate Link"** button. A modal will appear.

Select whether you want to promote a **Course, Bundle, Product, or Event**.

Type at least 3 characters of the item title to search. Select the specific item from the list.

Once generated, your new link will appear in your list.

When a user clicks on a generated specific link and completes a purchase, the system automatically:

- Identifies the item and the associated affiliate.
- Calculates the commission based on the pre-defined settings.
- Instantly credits the affiliate's wallet with the reward.

## Multi-language

The multi-language feature helps you to create your platform content in different languages so users will be able to load content according to their selected language.

## Which contents are supported?

You can define the following contents in different languages:

Courses content, Blog posts, Categories, Trend categories, Category filters, Additional pages (CMS), Footer columns, Advertising banners, User panel sidebar banners, Hero text, Subscription plans, Promotions plans, Testimonials, Certificate templates, Badges, Report reasons, Support departments, etc.

## How to enable/disable this feature?

You might not be interested in providing your content in different languages so we considered an option to disable this feature. You can enable or disable this feature from the Admin Panel/ Settings/ General/ Activate multi-language.

## **How to specify content languages?**

You can select languages when you are going to define content. You will find a dropdown where you can select your favorite language and define content for it.

You can specify languages that display in the dropdown from the Admin Panel/ Settings/ General/ Frontend Languages List.

## **How to realize which languages are defined for each content?**

If you define content in a specific language, it will be specified in the dropdown. E.g English (Defined).

## What will happen if you don't define content in all languages?

If a content includes single language, it will be displayed in the defined language. If a user selects another language, the content will load with the language that includes a translation.

If the content includes several defined languages:

A- If the content includes the user-selected language, it will be displayed in the user-selected language.

B- If the content doesn't include the user-selected language, the content will be displayed in the platform's default language (Admin Panel/ Settings/ General/ Default Front Language).

C- If the content doesn't include the website's default language and user-selected language, it will be loaded in the first language that is defined for it.

## In-App live classes:

We added a new live class system that helps you to create In-App live classes. By using this system, your users won't be redirected to a third-party app (Like Zoom or BBB) for watching the live class. The class will be conducted on your website directly.

This system doesn't require any servers. It uses Agora Interactive Live Streaming API and you can use free or premium plans.

### In-App live classes advantages:

- The user won't be redirected to any other service
- Live chat in class
- Share screen
- Unlimited members (No need to increase hosting resources)
- Self-hosted (No need to provide a server for it)

## How to enable In-App live classes?

To use this system, go to the "Admin Panel/ Settings/ General/ Features Tab". There are some configurations for the API.

You can enable this system by turning on the "In-App live class" toggle button.

You might use the paid plan so if you don't want to enable this feature for free classes, you can disable the "Allow instructors to use In-App live class for free live classes" button.

If you want to disable the In-App live class feature, you need to turn off the related button so this option won't be enabled for instructors in the live class creation process.

## How to integrate the platform with Agora API?

You need to get the following credentials from Agora

- App ID
- App Certificate

You can get them according to [this link](#). Please go to the “Admin Panel/ Settings/ General/ Features” menu and define the credentials.

## In-App video call:

This feature allows you to conduct live meetings directly on the platform. The in-app video call system uses Agora Video Call API. This system helps you to create two side video calls.

In elder versions, users need to use third-party apps to conduct live meetings but this system allows you to create live meetings directly on the platform. It is not the only capability of this feature. You can also use this feature to create two-side live classes.

## What is the difference between this feature and the in-app live class feature?

The in-app live classes feature is for conducting one-side live classes. In other words, the instructor will start a live class but there is no feature for the instructor to have the student's video. It is a single-side channel.

The in-app video call system helps you to conduct interactive two side video calls so the instructor also can get the user's video.

## How to enable this feature?

To enable the in-app video call system, you need to go to the “Admin Panel/ Settings/ General/ Features” and select the “Video Call API” everywhere you want to activate it.

The in-app video call feature uses Agora API so you need to create an Agora app according to the “In-app live class” feature and define the credentials in the end file. If you created the credentials before, no need to generate them again.

## What is the in-app video call feature use case?

Conducting interactive live meetings is our main purpose for developing this feature. By using this feature, you will let users book scheduled meetings with instructors on the platform and conduct them without any complexity.

When users book live classes on the platform, the instructor will be able to create a session directly on the platform and users can join it so the system will work without requiring any other live class system, and the user won't be redirected to a third-party website or app.

## Meeting Booking:

This feature helps instructors and organizations define meeting time slots and users can book meetings from the calendar according to defined time slots.

## How to define time slots as the instructor?

Go to the “Instructor Panel/Meetings/ Settings”. You can define different settings like availability time slots, prices, group/individual meetings, etc on this page.

By clicking “Add time” on each row of the table, you can define time slots as you want.

## How to book a meeting as a student?

Students can book meetings from the instructor profile page or using the “Tutor Finder” plugin (We explained it in this document).

You can click on the calendar days on the instructor profile page and check available time slots. By clicking on available time slots, you can book the meeting.

If the meeting is paid, you need to finalize your payment.

## How can the instructor manage meetings?

Once a student books a meeting, the instructor receives an email notification and they can also check meetings in “Instructor Panel/ Meetings/ Requests” menu.

The user also can check the booked meeting information from the “User Panel/ Meetings/ My Reservations”.

After receiving a meeting request, the instructor needs to go to the “Instructor Panel/ Meetings/ Requests” menu and define the meeting join link for the meeting. This link will be sent to the student and the student can join the meeting using this link (This process should be done when the meeting time has arrived).

There are two options for this case:

1- The instructor can define a custom link using any calling or video streaming solution like Youtube, Whatsapp, etc.

2- The instructor can use the “In-app video call” system that we explained before in this document so the user won't be redirected to any third-party solution.

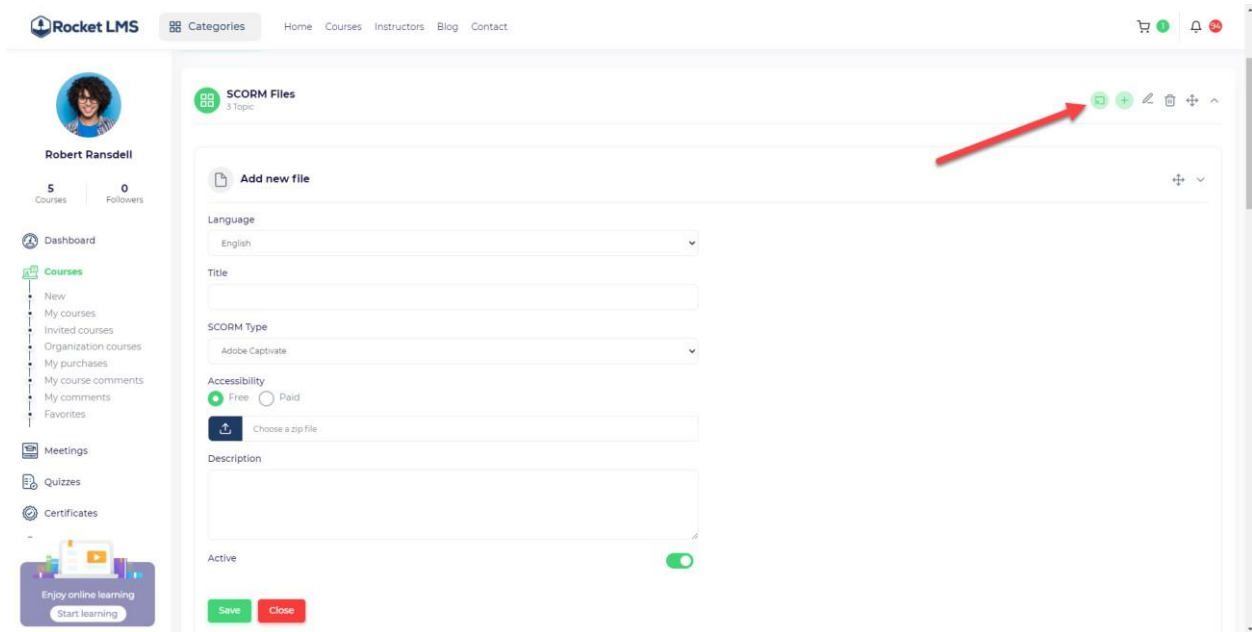
After defining the join link by the instructor, and the student will receive a notification including meeting information.

## SCORM:

Rocket LMS supports interactive SCORM courses. You can build SCORM packages using software like Adobe Captivate, iSpring, etc.

Each SCORM package should be in the ".zip" format containing an HTML file.

To use SCORM courses, click on the "New SCORM" in the "Content" tab in the course creation process.



You can select the SCORM type in the dropdown. It depends on the software you created the package with it.

If you created it with another software (You might need to use it for some iSpring files as well), you can select the "Custom" option. An additional field will be added to the form. You should check the zip file and get the main HTML file name.

Enter the main HTML file name in the related field e.g. scorm.html or res/index.html if the index.html file is inside a folder like "res".

## SaaS Packages:

Rocket LMS includes SaaS model packages.

You can define different service packages for the instructor and organization user roles and limit their accessibilities according to the activated package. They should upgrade their service packages if they need more features.

Instructors and organizations have full access to the platform features by default.

To enable this feature, navigate to the "Admin Panel/ SaaS/ Settings/ General Tab" menu and turn on the "Active SaaS" toggle button.

After that navigate to "Admin Panel/ SaaS/ Settings/ Instructor, Organization Tabs". You will be able to enable/disable the SaaS feature for different user roles.

You can specify default values for different user roles. Users will have this access level according to the values entered in these fields without purchasing a package.

If you leave a field empty, the value will be unlimited. If you don't want to include a feature in a package, enter "0".

You can define new packages from the "Admin Panel/ SaaS/ New Package" menu.

If you want to change the default values for a specific instructor or organization, you can edit the user and change the values in the "SaaS Package" tab.

## Reward Points System:

This system allows you to create a professional point and reward system that is known as a customer club or customer loyalty program.

Users will get point rewards for their actions according to the conditions defined in the admin panel and they will be able to use points for enrolling on courses or converting points to the wallet charge.

## How to enable this feature?

Go to the "Admin Panel/ Reward Points/ Settings" and activate the feature.

There are two ways for users to use earned points:

They can enroll in courses using points

They can convert points to the wallet charge

You can disable point conversion by disabling the related toggle.

## How to define point-rewarding conditions?

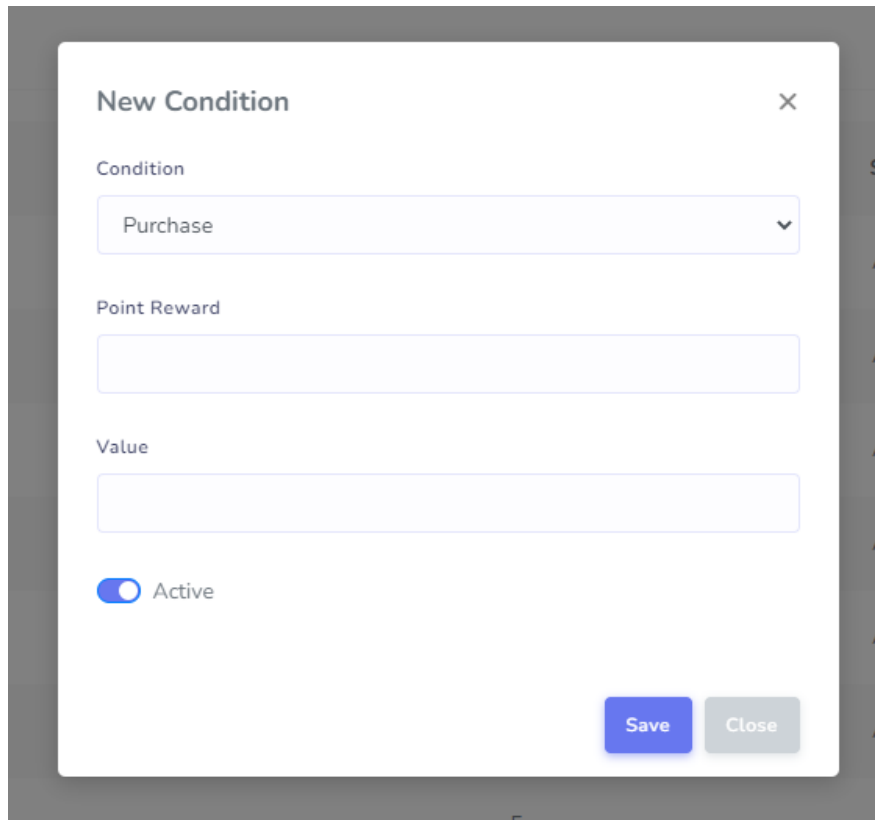
There are many ways for awarding points to users like:

- Normal Account Charge
- Conditional Account Charge
- Publishing a Course
- Making a Purchase
- Passing a Quiz
- Achieving a Certificate
- Comments
- Registration
- Course Review and Rating
- Meeting Reservation
- Joining Newsletter
- Getting a Badge
- Referring a User (Affiliate)
- Course Completion

You can define reward points conditions from the "Admin Panel/ Reward Points/ Conditions" menu.

Some of the parameters have an additional parameter "Value". This field helps you to make your conditions more complex.

For example, if you define 20 points for the purchase condition and 50 for the "Value" parameter, the user will get 20 points for each \$100 purchase. (The same process for the account charge)

A modal dialog box titled "New Condition" with a close button (X) in the top right corner. It contains three input fields: a dropdown menu for "Condition" with "Purchase" selected, an empty text field for "Point Reward", and another empty text field for "Value". Below these fields is a toggle switch labeled "Active" which is currently turned on. At the bottom right, there are two buttons: "Save" (blue) and "Close" (grey).

**New Condition** ×

Condition

Purchase ▼

Point Reward

Value

☒ Active

Save Close

## How do users view their points?

Users can view their available points, spent points, earned points, and point rewarding history under the "Rewards" menu in their panel.

## How to specify courses for enrolling by points?

When you edit a course from the "Admin Panel", you will have an additional field where you can define points for accessing the course. If you fill in this input field, the related button will be displayed on the course page and users will be able to enroll on it using points.

All of the courses that are available for purchase using the point rewarding system are available on the "Rewards" page.

## Store & Marketplace:

This plugin allows the admin and vendors (Instructors & Organizations) to sell their virtual and physical products.

This feature provides a complete solution with common features like parcel tracking, commission, tax, reward points, etc.

## How to configure the Store feature?

Go to the admin panel and navigate to the “Store/Settings” menu.

You can activate this feature by enabling the “Active” toggle button. By enabling this feature, all of the related menus will be displayed on the platform’s front and users will be able to submit their products.

You can also define a particular commission rate for store products and use a separate tax rate.

Another customizable feature is “Product submission”. You can disable creating different product types by users. There are two toggle buttons for disabling different product types; if you disable them, users won’t be able to submit different product types.

## Where can you find products?

All of the store products will be displayed in the “yourdomain.com/products” URL.

## What is the “Tracking URL” and how to use it?

You can define a shipping tracking URL for your website. This URL will be displayed as a button for customers. This modal will be available once the seller defines a parcel tracking code for a product.

To define the shipping tracking URL, go to the admin panel and navigate to the “Store/Settings” menu and define your shipping company tracking URL.

## How to create products?

You can define products from the admin panel or users can define them using their panel from the “Store” menu.

If you want to define products from the admin panel you have two options:

- To define in-house products (Products for the admin account), go to the “Admin panel/ Store/ In-house products” and click on the “Create a new product” button.
- To define products for other sellers, go to the “Admin panel/ Store/ New product” menu.

Users can define products from the “User Panel/ Store/ New Product” menu.

## “New Product” wizard definitions

Product Types:

Physical: Products that require shipping.

Virtual products: Users will have access to these products after the purchase like the Ebooks, licenses, etc.

Enable Ordering:

By enabling this toggle, the product status will be changed to “Out of stock” and users won’t be able to order it while it has inventory.

Note: There are 4 additional fields for products in the admin panel for this step that allows the admin to define different tax rates and commission rates for each product.

Inventory: Quantity of products that is available for sale. When this amount is reached, the product status will be changed to “Out of stock”.

Inventory warning: When the product inventory reaches this amount, an inventory warning will be displayed on the product page.

Unlimited Inventory: By enabling this toggle, the product inventory won’t be multiplied.

Specifications:

You can define product specifications from the “Admin panel/ Store/ Specifications”. Product specifications will be displayed on the product page.

There are two types of specifications:

A- Multi-value: You can define these specifications from the admin panel with fixed values and allow sellers to assign them to their products. For example, you can define a specification with the title “Size” and parameters like “Small”, “Medium”, and “Large” so these options will be available for sellers when they create a product.

You can make the “Multi-value” specifications selectable for users by turning on the “Allow user selection” when you assign a “Multi-value” specification to a product. By enabling this toggle, you will let the user select the specification values during the ordering process. For example, the user will be able to select the “Small” option for the product.

B- Textarea: This specification type doesn’t include any predefined data. It means users will be free for defining data for this specification type.

## Product order process

Virtual products: The customer will pay for the product and will be able to access the content after payment is made successfully. The customer will be able to download the product if the seller enables the download option for the file or can view the file directly on the platform (This feature is available only for PDF and video files).

Physical products: The customer pays for the product and the order notification will be sent to the seller. The order status will be changed to “Waiting for delivery”.

The seller will be able to view order details like the customer’s address and needs to send the product using different shipping & curie solutions to the customer and will get the tracking code.

The seller needs to define the parcel tracking code for all “Waiting for delivery” orders from the “Store/ Sales” menu in the user panel.

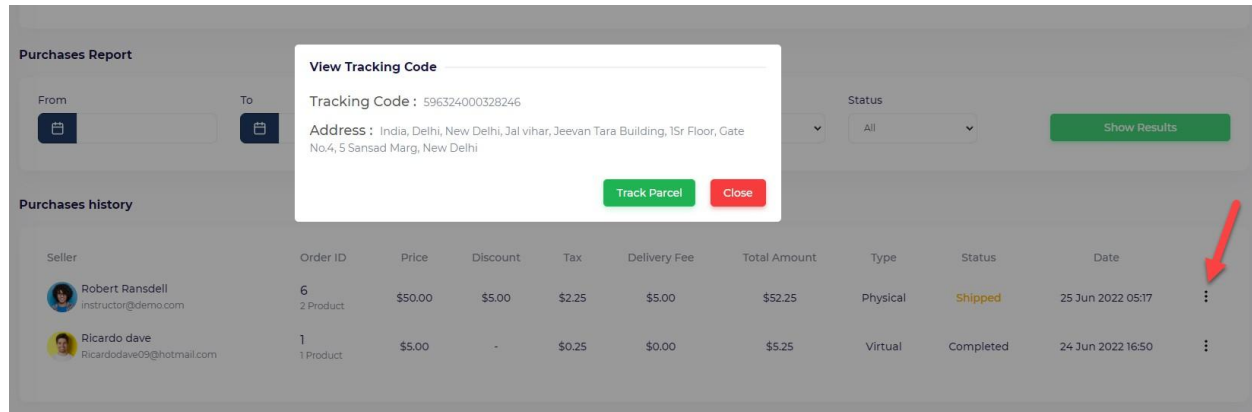
Orders History

| Customer                                                                                                                   | Order ID       | Price   | Discount | Total Amount | Income  | Type     | Status           | Date              |   |
|----------------------------------------------------------------------------------------------------------------------------|----------------|---------|----------|--------------|---------|----------|------------------|-------------------|---|
|  Cameron Schofield<br>student@demo.com  | 6<br>2 Product | \$50.00 | \$5.00   | \$52.25      | \$45.50 | Physical | Shipped          | 25 Jun 2022 05:17 | ⋮ |
|  Alex Pmelas<br>a.pmelas@gmail.com      | 5<br>1 Product | \$25.00 | \$5.00   | \$26.00      | \$23.00 | Physical | Completed        | 25 Jun 2022 05:15 | ⋮ |
|  Robert B. Gray<br>robert2002@gmail.com | 4<br>1 Product | \$75.00 | \$0.00   | \$78.75      | \$60.00 | Virtual  | Completed        | 25 Jun 2022 00:22 | ⋮ |
|  John Powe<br>johnpowe98@yahoo.com      | 2<br>1 Product | \$25.00 | \$0.00   | \$31.25      | \$27.50 | Physical | Waiting Delivery | 24                | ⋮ |

[Invoice](#)  
[Enter Tracking Code](#)

By clicking on this option, a modal will be displayed and the seller can enter the parcel tracking code and confirm it. The order status will be changed to “Shipped” after submitting the tracking code.

The customer can view parcel details and the tracking code from the “User Panel/ Store/ My Purchases” menu.



When a customer receives a parcel, they need to go to the “User Panel/ Store/ My Purchases” and click on the “Parcel receiving confirmation” and confirm receiving the parcel. The order status will be changed to “Completed” after this action.

## Can customers purchase products using Points?

This option is available. The admin can define the “Required Points” value for each product. Users can purchase the product by spending a specific amount of points.

## Forum & Community

The “Forum & Community” feature helps you to add a forum and user community to your platform.

A forum is a community where users can create topics in different categories and communicate with other community users. This feature will engage your users with your website and will increase the user’s online time on your platform. In addition, your platform users will create new pages, articles, and content every day for your platform and it is very valuable for search engines and improves your website’s SEO ranking.

## How to enable the forum feature?

You can enable this feature go to the “Admin Panel/ Settings/ General/ Features” and enable the “Forum” feature.

The forum feature will be accessible in the “yourdomain.com/forums” URL.

## Forum main definitions

Topic: Contents that users create inside forums.

Post: User replies to each topic.

Pin: The forum manager (Admin) can pin topics and posts and display them at the top of the list.

## How to create new forums?

Go to the “Admin Panel/ Forums/ New” and create new forums and sub-forums with the following information:

Title: Forum title that will be displayed on the forum home page.

Description: Keep it short and describe the main subjects in the forum. It will be displayed at the bottom of the forum title on the forum page.

Group: Create a forum for a specific user group. Other user groups won't be able to view this forum.

Role: Create a forum for a specific user role. Other user roles won't be able to view this forum.

Active: If you disable this toggle, the forum won't be displayed on the front.

Close: By enabling this toggle, users won't be able to publish new topics or reply to topics.

If your forum includes sub-forums, check the related checkbox and add new sub-forums.

## Featured/Recommended topics

You can assign existing topics to the Featured and Recommended sections. Both of these sections are on the forum home page.

We suggest defining 4 featured topics and 4 recommended topic groups with at least 5 topics in each group.

## How to edit the forum CTA section

You can change the forum section on the home page from the “Admin Panel/ Settings/ Personalization/ Home Page Sections

## Course Forum

This feature helps users to ask their questions in the course forum and other students and the course instructor will be able to answer questions.

The course forum is accessible only to the course students and instructors.

The question creator can mark the best answer as “Resolved”. “Resolved” questions will be displayed with a particular badge.

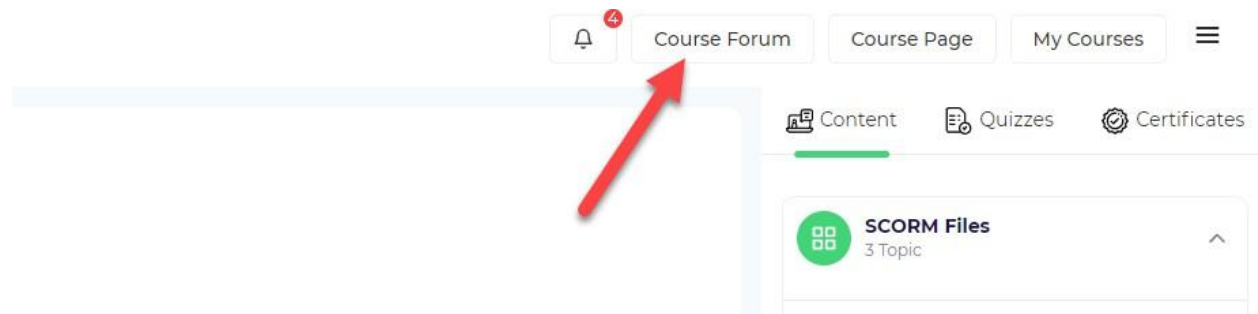
## How to enable the feature?

You can enable this feature go to the “Admin Panel/ Settings/ General/ Features” and enable the “Course Forum” feature.

By enabling this toggle, the “Course Forum” toggle will be displayed in the course creation wizard and the course instructor will be able to enable/disable the forum feature for each course.

## How to access the course forum?

Users can access the course forum feature on the learning page. The course forum button is on the “Top navigation bar”.



## Drip Content

The “Drip Content” feature makes the education process more effective. By using this feature you can restrict the user access to different course parts. Without using the drip content, the user will be able to access the course content without any limitations after enrollment.

If you use the “Drip” feature, you can force course students to access the content depending on the previous parts.

## Drip content options

Rocket LMS drip content includes two options:

**Sequence content check:** By enabling this option for each course chapter or part, the user needs to pass the previous parts to access the content.

**Time-dependent access:** You can define a limitation time for each course part so the user needs to wait “X” days from the purchase date to access the content.

## How to enable the “Drip” feature?

Go to the “Admin Panel/ Settings/ General/ Features” and enable the “Drip Content” feature. By enabling this option, the course drip options will be displayed in the course creation process in the “Content” tab.

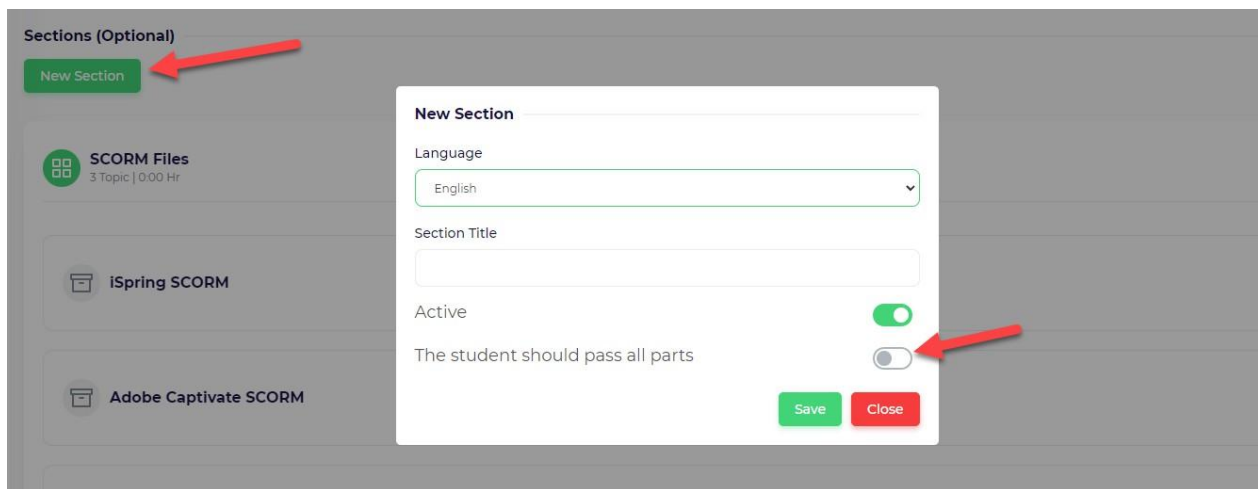
## How to set the “Drip Content” options?

You can access the drip content features in the course creation wizard.

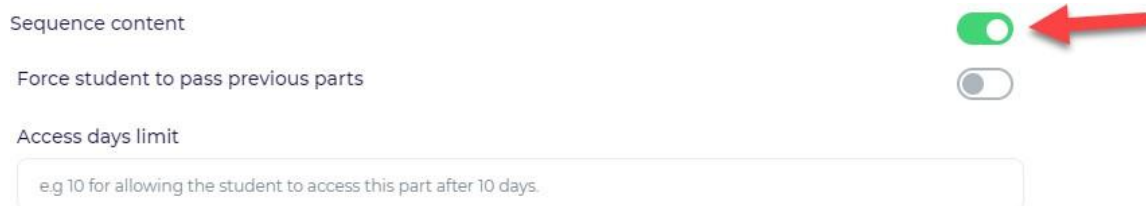
Option #1 – Chapter Pass:

When you create a course chapter, there is a toggle button “The student should pass all parts”.

By enabling this feature, the student should pass all chapter parts to access the next chapter.



To enable the content drip for each course part, you need to enable the “Drip content” for each desired part. The drip content feature will be enabled for each part by enabling this option. If you disable this toggle, this part will be ignored by the content drip. When you enable this toggle, you will have two following options:



Option #2 – Previous part pass:

If you enable this toggle for content, the user should pass the previous content (That the “Drip” feature is enabled for it) to access the current part.

Option #3 – Access days limit:

By filling in the related input, the user should wait “X” days after the purchase date to access the content.

Note: You can use one of these features or both of them.

## Private Mode

Private mode allows you to restrict course enrollment and the course page. This feature is a good solution for using your platform as an internal LMS.

By using this feature you can:

- Restrict users from viewing the course page. Logged-out users won't have access to the course page.
- Allow specific users to enroll on courses and access the course page. You can enable the course access for only your desired users.

## How to enable the “Private Mode” feature?

Go to the “Admin Panel/ Settings/ General/ Features” and enable the “Private Mode” feature.

## How to delegate access for users to access content?

If you enabled the “Admin approval for content access” you can specify which users can access course content.

You can go to the “Admin Panel/ Access Management” menu. You will see all restricted users in this list and you can add or remove users to this list.

If you enable the “Admin approval for content access” toggle from the “Private Mode Settings”, all of the newly registered users will be displayed on this list after registration. They won't have access to the content after registration.

You can also manage the user's access by editing the user. Go to the “Admin Panel/ Users/ Select a user type/ Edit a user by clicking on the “Edit” button in the last column. There is a toggle in the first tab with the title “Disable Content Access” by enabling this toggle, the user's access to the course page will be restricted.

## Course Statistics

You can view the course statistics and analytics using this feature. This feature gives you valuable insights about the course content and students in a graphical environment so you can analyze the course learning efficiency easily.

### How to view the course statistics page?

**Admin Panel:** Go to the courses list; in the last column, click on the dots icon and click on the “Course Statistics” option.

**User Panel:** This feature is available for instructors and organizations. Go to the courses list and click on the dots icon and click on the “Course Statistics” option.

## Manual Enrollment

By using this feature the admin can add or remove users to courses, bundles, and store products.

### How to use the “Manual Enrollment” feature?

You can add students to courses manually from the “Admin Panel/ Enrollment/ Add a student to a course” menu. Select a user and course and give access to the course easily.

If you want more features (Like adding users to bundles and store products), you can go to the “Admin Panel/ Users/ Select a user type/ Edit a user by clicking on the “Edit” button in the last column.

There are 3 tabs “Purchased Courses”, “Purchased Products”, and “Purchased Bundles”. You can add or remove users to different content types from these three tabs.

## Course Bundles

By using this feature you can combine several courses as a bundle. When a user purchases a bundle, they have access to all of the included courses.

## How to create new bundles?

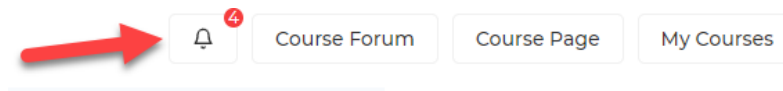
Instructors and organizations can create bundles from the “User Panel/ Course Bundles/ New” and the admin can create bundles from the “Admin Panel/ Course Bundles/ New” menu.

The bundle creation process is similar to the course creation process. Users can assign courses to a bundle in the 4th step.

Note: The “URL” and “Required Points” fields will be displayed on the admin panel additionally. The admin can change the bundle URL and specify the required points for the bundle so users will be able to purchase the bundle using reward points.

## Course Notices

Admin and instructors can post notices for courses and these notices will be displayed on the course learning page. Users can access course notices by clicking on the “Notices” icon.



## How to post new notices?

Admin Panel: Go to the “Admin Panel/ Course Notices/ New” menu, select a title, notice color depending on the notice context and write the notice content and click on the “Send” button.

User Panel: Go to the “User Panel/ Noticeboard/ New course notice” menu, select a title, notice color depending on the notice context and write the notice content and click on the “Send” button.

## Course Assignments

Create different assignments for the course and evaluate your course students learning quality.

## How to create new assignments for courses?

The instructor can define assignments for a course from the “Content” tab in the course creation process with the following values:

**Grade:** Total grade of the assignment.

**Pass Grade:** If the student reaches this grade, the assignment status will be changed to “Passed”.

**Deadline:** How many days is the student allowed to submit the assignment? If you set 5, the user is allowed 5 days from the purchase date to submit the assignment. Once the deadline passed, the student won’t be able to submit the assignment.

**Attempts:** How many times the user can resubmit the assignment? If this value is reached, the user won’t be able to resubmit the assignment. Each message that the student sends to the assignment’s conversation, will decrease one of the attempts.

**Attachments:** You can attach examples, documentation, or any other assets to each assignment.

## **How can the student access the assignment?**

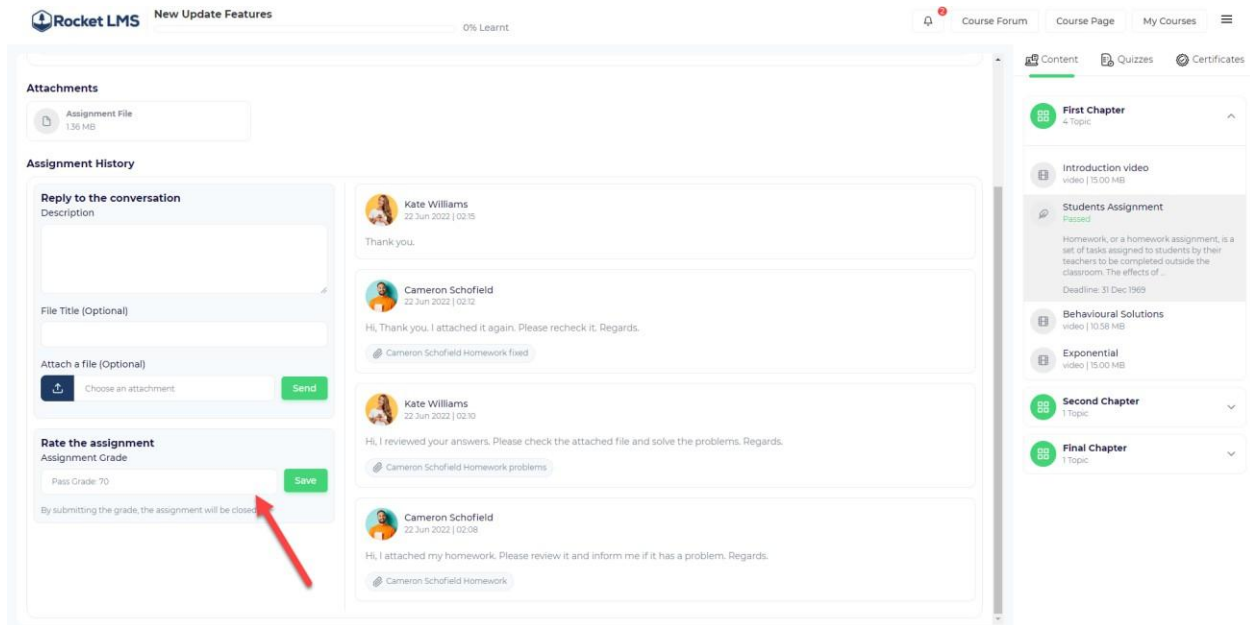
The student can access the assignment on the learning page or “User Panel/ Assignments/ My Assignments”.

Each assignment includes a conversation between the student and the instructor including messages and file history.

## **How can the instructor access the assignment and rate it?**

The instructor can access the assignment on the learning page or the “User Panel/ Assignments/ Students Assignments” menu.

When the instructor opens the assignment page, can review the assignment, ask questions from the student, send improvements or rate the assignment.



If the instructor rates an assignment, the assignment status will be changed depending on the assignment grade. If the assignment grade is greater than the passing grade, the status will be changed to “Passed”.

## Registration Bonus

This feature allows you to award registration bonuses to your platform users and encourage them to register on your platform. The registration bonus will be charged to the user's wallet and they can make purchases using the bonus. There are two bonus types:

**1- Normal Bonus:** This bonus will be charged to the registered user immediately after registration.

**2- Conditional Bonus:** This bonus will be charged to the user's wallet immediately after registration but it will be locked and requires specific actions to be unlocked. There are two action types for unlocking the bonus:

- **Referring users:** The user needs to refer X users to the platform using the affiliate link.
- **Referral purchases:** Each referred user needs to purchase a specific amount to unlock the bonus.

## How to activate and manage?

You can activate this feature from Admin Panel/ Registration Bonus/ Settings menu

## Settings and variables

You can set different options for the registration bonus.

By enabling the “Unlock the registration bonus instantly” the bonus will be available for the user instantly and the user can make purchases immediately.

By enabling the “Unlock registration bonus with referral” the registration bonus will be awarded to the user after registration but it will be locked and the user requires to refer X users to the platform to unlock the bonus.

There is another option for referred users. You can define an additional condition for unlocking the bonus. By enabling the “ Enable referred users purchase” the bonus won't be unlocked after referring certain users to the platform and each referred user needs to make a certain amount of purchase to unlock the bonus.

Imagine you defined 5 referred users with \$200 for unlocking the bonus. If the user refers 5 users (or more) to the system and 5 users purchase at least \$200, the bonus will be unlocked.

You can also change the bonus wallet. If you select the “Income Wallet”, the user will be able to get the amount as the payout. By selecting the “Balance Wallet” option, the user can make purchases only and the amount won't be withdrawable.

## Registration Bonus FAQ

### **How can the user check the registration bonus status?**

The user can check the registration bonus status from the “User Panel/ Marketing/ Registration Bonus” page.

### **How encourage users to get this bonus?**

We suggest using features like “Top/Bottom Bar” or “Advertising Banners” to advertise your platform strategy for the registration bonus.

## Installments (Partial Payment)

This feature helps you to sell courses, bundles and store products with installments. You can define different partial payment plans with different conditions for each product and define upfront and payment steps for each partial payment plan. The upfront amount will be paid by the user instantly and payment steps should be paid by the user on the due date.

The customer will get payment reminders for each payment step and if they don't pay the installment on the due date (or after the regular interval) you have different options to disable customer access to the purchased content or disable all products access for them or prevent users to purchase other products using installments.

**Installment verification:** There is an option that allows you to evaluate and verify your customers before purchasing the content using installments. You can ask customers to provide different physical or virtual proofs, documents, or any type of information and share them with you physically or virtually.

The verification is an optional feature so you can use it or ignore it according to your business requirements and strategies.

## How to activate and manage?

To enable installment payment on your website please go to Admin Panel/ Instalments/ Settings and enable the feature.

There are additional options on this page:

- **Disable course access when the user has an overdue installment:** This option allows you to disable product access when the user has an unpaid installment for the product.
- **Disable all course access when the user has an overdue installment:** This option is the same as the previous item but it will disable the user's access to all products in the platform.
- **Disable installments when the user has an overdue installment:** The user will be unable to purchase products using installments while they have an overdue installment.
- **Allow cancel verification:** The user can cancel installment verification while it is in pending status.
- **Display installment button:** An Instalment button will be displayed on the product page in addition to the normal purchase button. This button will redirect the user to the installment plan selection page. Normally, all of the installment plans will be displayed on the product page.
- **Overdue interval days:** If you consider a value for this input, the user will be allowed to pay the installment X days after the due date.
- **reminder before overdue days:** A reminder will be sent to the customer X days before the due date.

- reminder after overdue days: A reminder will be sent to the customer X days after the due date.

## Defining installment plans

In order to allow users to purchase products using partial payment, you need to define partial payment plans.

You can create partial payment plans from the “Admin Panel/ Instalments/ New Plan” menu.

Basic Information:

The “Title” will be displayed on the admin panel and the “Main Title” will be displayed on the product page.

You can display a banner on the installment card. This banner is optional and is for purposes like encouraging users to purchase courses by cash, etc.

You can also define “Specifications” for each installment plans to describe plan specifications. These items will be displayed as checked items on the installment card.

By defining “Capacity” for installment plans, a limited number of customers will be able to purchase the product using installments.

Each installment can include a start or end date. It means the installment plan will be valid only for this period.

Target Products:

You can define target products with many options for installment plans.

Verification:

Another option for installment plans is verification. Since the verification process includes details, it will be explained in the future.

Payment:

The most important part of installment plan creation is defining payment steps.

You can define an upfront for each installment plan. The upfront is an amount that the user should pay it instantly. This amount could be a fixed amount or a percentage rate.

Payment Steps:

Define different payment steps with different durations with fixed or percentage amounts with different durations.

**Note:**

You are free to define unlimited payment steps for each installment plan. In other words, if you want to consider an interest for your installment plan, you need to consider it in defining payment steps. For example, if you are going to define an installment plan for a \$1000 product, you might need to get 25% more for installment payments so you can define your payment steps according to the following example:

- Upfront: \$200
- Payment step #1: \$300
- Payment step #2: \$200
- Payment step #3: \$250
- Payment step #4: \$250
- Payment step #5: \$50

The following example also indicates that you are free to consider any value for payment steps; no need to define equal values for payment steps or upfront.

After defining an installment plan, it will be displayed on the product page that you defined the installment plan for it.

Please don't change the installment deadline after defining a plan.

## Installment Verification

When you define installment plans, there is an option that allows you to enable verification for installment plans. You can enable verification for installment plans to ask customers to provide certain information, upload documents or send them to you physically.

In fact, when you enable verification for an installment plan, the user won't get the product instantly and they will access the product after approving the verification request by admin.

If an installment plan requires verification, the customer will be redirected to the verification page after selecting a plan.

When you define an installment plan, you can define your verification strategy for each installment plan. By enabling the "Request uploads" option, the user will be asked for uploading documents.

There is another toggle "Bypass verification for verified users".

When you edit a user in the “Users” menu, there is a toggle inside the financial tab called “Installment Verification”. If you enable this toggle for a specific user and also enable the “Bypass” toggle for an installment plan, the user won't be asked for verification.

If you enable the “Installment Verification” toggle for a user, this user will be displayed in the “Admin Panel/ Installments/ Verified Users” menu.

If a customer submits a verification request, the request will be displayed in the “Admin Panel/ Installments/ Verification Requests” menu and you can manage them from this page.

## Installment Purchases Management

You can check installment purchases in the “Admin Panel/ Installments/ Purchases” menu.

This page provides comprehensive information about installment purchases and you can manage them.

## Overdue Installments

Managing overdue installments is one of the most important tasks for preventing revenue loss.

What can you do with overdue installments?

- You can disable customer access to all products
- You can disable the customer access to the product with an overdue installment
- You can prevent users to purchase products using installments when they have an overdue installment
- You can disable the installment feature for users so they won't be able to purchase products using installments while they paid their overdue installments. (You can disable the installment feature for users by editing the user. You will find the “Enable Installment” inside the “Financial” tab on the user edit page.

There are two menus for managing overdue installments “Overdue Installments” and “Overdue History” menus.

On the “Overdue Installments” page, you can check all of the overdue installments and manage them. If a customer pays for an overdue installment, the installment will be removed from this page.

Another menu is “Overdue History”. The only difference with the “Overdue installments” menu is although the customer pays the overdue installment, it won't be removed from this list so you can rely on this page for evaluating your customers.

## Installments FAQ

### **Can I disable installments for specific users?**

Yes, you can edit the user. You will find the “Enable Installment” toggle inside the “Financial” tab. By turning this toggle off, the installment feature will be disabled for this user.

### **I don't want to use the verification option. What should I do?**

Verification is an optional feature. You can enable it when you are defining an installment plan.

## Question Bank

This is a feature for the quiz plugin that allows you to define a question bank for each quiz and display a limited number of them for students. For example, you can define 100 questions for a quiz and display 20 questions for students.

The most important function of this plugin is conducting more accurate quizzes. In fact, you can create a question bank and display a certain number of questions to users randomly. For example, you can define 100 questions and display 20 questions for each student randomly.

Note: If you want to display questions to users randomly, you need to define the same grade for all of the questions.

## How to activate and manage?

When you are defining a quiz in the quiz creation form, there is a toggle with the title “Display limited questions”; by enabling this toggle, you can specify the number of quiz questions that will be displayed for the user.

By enabling the “Display questions randomly” button, questions will be displayed randomly to users. If you don't enable it, questions will be displayed to all students in the same order.

Note: If you want to display questions randomly, please define the same grade for all questions.

## Cashback

Cashback is a rewards program where customers can earn back a percentage of the money they spend while shopping.

You can define cashback rules from the admin panel and chargeback users while they are making purchases.

### How to activate and create rules?

To activate cashback, please go to the “Admin Panel/ Settings/ General/ Features” and enable this feature.

After activating cashback, you need to go to the “Admin Panel/ Cashback/ New Rule” menu. There are different options.

Basic Information:

If you select users for a cashback rule, the cashback rule will be activated for specific users only so if these users make purchases, the cashback amount will be calculated for them.

You can define a cashback rule for user groups so the cashback rule will be calculated for users who are included in those user groups.

You can also specify a start and end date for cashback rules so the cashback rule will be applied only in this period.

Target Products:

Which products do you want to calculate cashback for them? You can specify different products for cashback rules so the cashback amount will be calculated when a user makes purchases.

Payment:

Define the amount that you want to charge back to the user balance as cashback. You can define a fixed amount or percentage.

If you define a fixed amount, you have another option “Apply cashback per item”. Imagine the user has an order including 3 products with the same cashback rule that includes a fixed amount of cashback. If you enable this option, the system will charge back the cashback amount 3 times. If you disable this option, the cashback amount will be calculated one time.

The minimum amount specifies the minimum purchase amount for calculating the cashback amount. If the user's purchase amount is more than the minimum amount, the cashback amount will be calculated.

The maximum amount will be available only for percentage cashback. This field specifies the maximum amount that will be calculated as cashback. Imagine you defined a cashback rule that chargebacks 10% of the purchase. When a user purchases a product at \$1000, the cashback amount will be calculated \$100 normally. You can set the maximum cashback amount as \$20 so the system will consider maximum \$20 for chargebacks.

## Cashback Transactions

On this page, you can check all of the cashback transactions. In fact, you can check all of the calculated cashback amounts in detail.

## Cashback History

You can find the total cashback amount paid to all users on this page for business management features. Check the total amount you paid to each user and their last cashback date.

## Disable Cashback for Specific Users

If you don't want to exclude some users from getting cashback, you need to edit the user from the users list and turn on the "Disable Cashback" toggle in the "Financial" tab.

## Secure Video Storage

This feature helps you to store your videos on a secure host and prevent unwanted downloads. By using this storage, your video files will be encrypted and won't be downloadable using any download manager like IDM.

This feature uses [Bunny.net](#) API which is one of the most powerful video encryption and hosting solutions so you can use it for a free or low cost.

## How to activate this feature?

To activate this feature, please go to the “Admin Panel/ Settings/ General/ Features” and select “Secure Host” from the “Upload Sources” dropdown.

After that, you need to configure this system. Please go to the Bunny.net website and create an account.

Go to the “Stream” menu and click on the “Add Video Library” button and enter a name for your video library. It would be better to enter a unique name with all small caps without spaces. Please avoid general names like test, etc.

After creating a video library, click on the library name and go to the video library page and click on the “API” option. On this page, you can check the API information that is required for connecting the video library to your website.

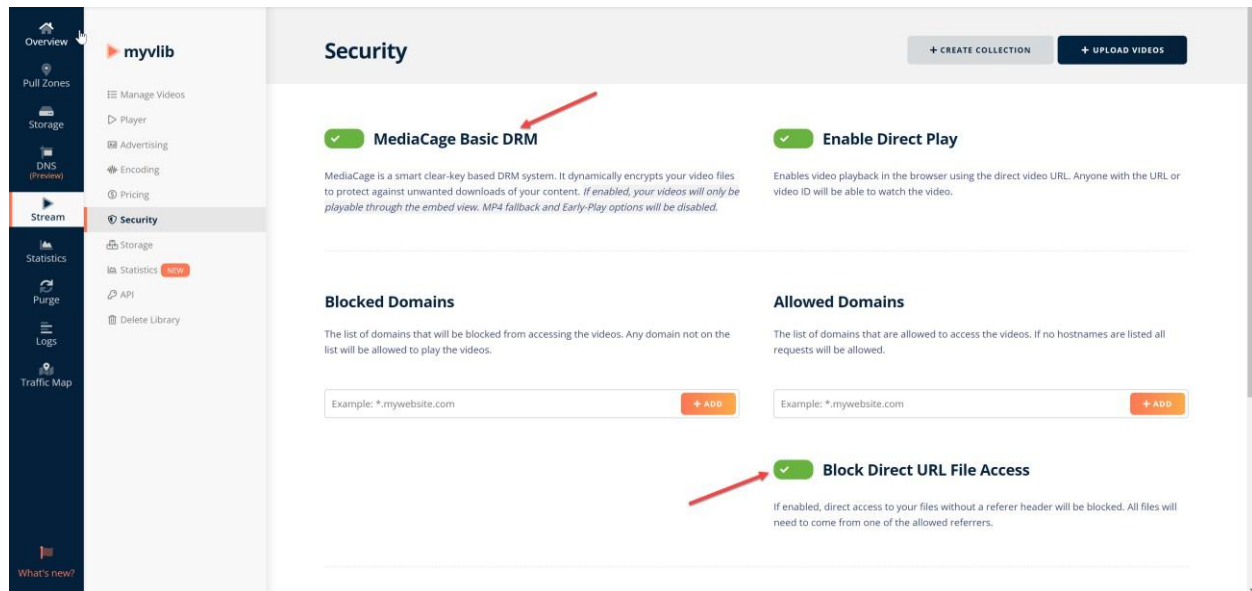
The screenshot displays the 'API' configuration page in the Bunny.net interface. The left sidebar shows the navigation menu with 'Stream' selected. The main content area is titled 'API' and includes a '+ CREATE COLLECTION' button and a '+ UPLOAD VIDEOS' button. The 'API Access Information' section contains the following fields:

- Video Library ID:** A text input field with a red arrow pointing to it.
- CDN Hostname:** A text input field with the value 'vz-69c' and a red arrow pointing to it.
- API Key:** A text input field with a masked key (dots) and a red arrow pointing to it. There are also 'eye' and 'copy' icons next to the field.
- Webhook URL:** A text input field with a 'SAVE' button next to it.

The right sidebar contains the following sections:

- API Documentation:** A section with a link to the documentation.
- CDN Zone Management:** A section with a 'Configuration Warning' and a 'MANAGE' button.

Now, you need to make your created stream library secure to avoid downloads and unwanted access (sharing URLs). Please go to your library settings security tab and change the following parameters according to the following screenshot:



Go to the “Admin Panel/ Settings/ General/ Features/ Secure Host” and copy the API information (Video library id, Hostname, API Key), and save the form.

Now, the integration process is completed so you can upload your videos to the secure storage from the course creation wizard.

## How to upload videos using this feature?

You will have a new upload source in the course creation wizard when you are going to define a new file called “Secure Host”. Select this option and upload your video file.

Notes:

This option is only for video files so you can not upload other file types using this option.

You need to upload your video file in the proper size (e.g. 1920x1080). You are free to upload your video file in any resolution but your video player might have black side margins in small sizes.

## Upcoming Courses

By using this feature, you will allow instructors to post information about their upcoming and future courses. Users can follow upcoming courses and once the course is published, a notification will be sent to users who followed the upcoming course.

Instructors can find their course early adapters using this feature and get the first students for the course. Another use case of this option is estimating customer demand.

### How to enable this feature?

To activate this feature, please go to the “Admin Panel/ Settings/ General/ Features” and turn on the related toggle.

### How to create and manage upcoming courses?

Instructors can create upcoming courses from their panel. The upcoming course data is similar to courses but the data will be used for informative purposes.

You can define the course publish date, course features, capacity, sections, chapters, and progress (You can update this parameter as you are recording new parts), etc.

### How to send course publishing notifications?

Users can follow upcoming courses and once the course is published, a notification will be sent to users automatically including the published course information.

The instructor needs to publish the main course first and after that go to the “Instructor Panel/ Upcoming Courses List” menu and click on the “Assign a published course” button and select a course from the dropdown. A notification will be sent to all of the students who followed the course.

After assigning a course to an upcoming course, users won't be able to follow the upcoming course and the main course card will be displayed on the upcoming course page.

## Course Waitlist

This feature allows you to get a list of the course potential students when the course is not available for enrollment (e.g. capacity reached or the course is in progress). If you enable this feature for a course, a “Join Waitlist” button will be displayed on the course page when the course is not available for enrollment and the user can join the course waitlist.

You can export the course waitlist from the admin panel and use this list for marketing purposes.

### How to enable this feature?

To activate this feature, please go to the “Admin Panel/ Settings/ General/ Features” and turn on the related toggle.

If you enable this button, the “Waitlist” toggle will be displayed in the course creation wizard so when the course is not available for enrollment, the “Join Waitlist” button will be displayed on the course page.

### How to manage waitlists?

You can manage waitlists from the “Admin Panel/ Waitlists” menu. You can export the list and use it for marketing purposes.

You can clear the waitlist when you exported it so the list will be empty.

## Jitsi Integration

You can conduct live classes on Jitsi which is one of the most powerful live-streaming service providers.

The live class will be conducted directly on your platform and the user won't be redirected to any third-party app.

### How to enable this feature?

Jitsi is software that you can use as a service (Using Jitsi Servers) or install on a server and use it exclusively (Self Hosted). Rocket LMS supports both of them.

If you want to make Jitsi available for conducting live classes, please go to the “Admin Panel/ Settings/ General/ Features” menu. There is a dropdown to select live-streaming services. You can select Jitsi from the dropdown and save the form. By enabling Jitsi, it will be available on the live class creation page in the course creation wizard.

## How to change the server URL?

If you want to use Jitsi as a self-hosted service, you need to change the server URL from the “Admin Panel/ Settings/ General/ Features” menu and changing the “JITSI\_LIVE\_URL” parameter. If you want to use Jitsi servers, you need to use the default Jitsi URL: meet.jit.si

## Multi-currency

This feature allows users to change the platform currency from the header and all prices will be exchanged for the selected currency automatically. You can expand your business to an international business.

## How to enable this feature?

To enable this feature please go to the “Admin Panel/ Settings/ Financial/ Currency” tab and select a default currency for your platform and enable the “Multi-currency” toggle.

After that, click on the “Add Currency” button and define the currencies that you want to make available in the website header.

When you define a currency, there is an exchange rate parameter. This parameter will be defined according to the default currency. You can get the latest exchange rates from [this link](#). If your default currency is USD and you want to exchange it for EUR, you need to select currencies according to the following screenshot:

The screenshot shows a web-based currency converter. At the top, there are tabs for 'Convert', 'Send', 'Charts', and 'Alerts'. The 'Convert' tab is active. Below the tabs, there are three main sections: 'Amount', 'From', and 'To'. The 'Amount' section has a text input field containing '\$1.00'. The 'From' section has a dropdown menu showing 'USD - US Dollar' with a red arrow pointing to it and the text 'Default Currency' below it. The 'To' section has a dropdown menu showing 'EUR - Euro'. Below these sections, the conversion result is displayed: '1.00 US Dollar = 0.9395546 Euros'. Below the result, it says '1 EUR = 1.06433 USD'. There is a small disclaimer box that says 'We use the mid-market rate for our Converter. This is for informational purposes only. You won't receive this rate when sending money. Check send rates'. At the bottom right, there are two buttons: 'Track currency' and 'View transfer quote'. At the very bottom, it says 'US Dollar to Euro conversion — Last updated Mar 11, 2023, 07:51 UTC'.

Imagine your platform's default currency is USD (\$) and you need to add Euro as currency. According to the following link, Euro to USD exchange rate is 0.93 so when you are defining Euro currency, you need to set the exchange rate to 0.93.

Note: If you want to change the platform default currency while you defined the currencies list, you need to edit defined currencies and update exchange rates according to the default currency.

## Gift Products

This feature allows users to send courses, and store virtual products and bundles as gifts to other users. Users can send gifts on a specific date or instantly. Gifts could be paid or free and the recipient could be a registered or unregistered user.

## How to enable this feature?

To enable this feature please go to the “Admin Panel/ Gifts/ Settings” menu. You can enable this feature for courses, store products, and bundles.

Note: When the sender specifies a date for a gift, you need to set CronJob on your server to send gifts to the receiver on the gift date. You can check Rocket LMS documentation for CronJob settings.

## What is this feature flow?

There is a “Send as gift” button on the product (courses, store virtual products, bundles) pages. The user will be redirected to the gift page.

The sender can specify the recipient's email, send date, and a message for the recipient. If the course is paid, the user will be redirected to the cart page and the payment process should be done.

After payment, the gift will be ready for sending to the recipient's email. If the sender specified a send date for the gift, it will be sent on the specified date.

## Offline Payment

This feature allows users to process bank transfers. Users can transfer the money using the platform bank accounts and the money will be added to the customer balance after approving the offline payment request by the admin.

## How to define bank accounts?

To define bank accounts, please go to the “Admin Panel/ Settings/ Financial/ Offline Payment Banks” tab. You can define your bank accounts from this tab.

## What is this feature flow?

The offline payment feature is not an instant process so it is available for charging the user's wallet.

The user can select the offline payment option when they want to charge their account. If they select offline payment as a payment method, they need to fill out a form and send their payment information to the admin.

Admin can manage offline payment requests from the “Admin Panel/ Financial/ Offline Payments/ Requests” menu. If the admin approves requests, the money will be charged to the user's balance.

## Form Builder

This feature helps you create different variable forms from the admin panel for different purposes like surveys or collecting data from users. Another important option of this feature is personalizing native forms like registration forms, becoming instructors, and organization forms.

You can create forms assign them to different processes and collect personalized data from your platform users.

### How to create a new form?

To create forms, please go to the “Admin Panel/ Form Builder/ New” menu and fill out the information.

**Language:** You can define your form for different languages so it will be displayed to users according to their selected language.

**URL:** You can personalize the form URL by filling in this input. Use alphabet characters and numbers and avoid using special characters. For a better experience, please use “\_” or “-” characters instead of spaces between words.

If you fill in the URL input with “survey-form”, the form will be accessible through the following URL: `yourwebsiteurl.com/forms/survey-form`

**Cover, Image:** These images will be displayed on the form page.

**Heading Title:** This title will be displayed on the form page.

**Description:** You can explain the form to users and this text will be displayed before form inputs.

**Enable Login:** By enabling this toggle, the user should be logged in to access the form.

**Users/ Roles/ User Groups:** Use them to allow specific users, user roles or user groups access the form.

**Resubmission:** By enabling this option, the user can submit the form for one time.

**Start & End Date:** If you want to make the form accessible for a specific period, you can use this option. The form will be accessible from the “Start Date” to the “End Date”.

**Welcome Message:** Enable it if you want to present a welcome message to users. By enabling this option, the user will see the form welcome page first and then they will be redirected to the form's main page. This page will be displayed before the main form page.

Thank You Message: Enable it if you want to present a message after filling out the form. Users will be redirected to this page after filling out the form if you enable it. This page will be displayed after the main form page.

Inputs: You can add new inputs to the form by clicking on the “Add Input” button. Select the input type and title and click on the “Save” button. If you want to make the input required, you need to enable the related toggle button.

## How to customize functional forms?

One of the most important options of the form builder features is form personalization. You can create different forms and assign them to the following processes:

Student Registration Form

Instructor Registration Form

Organization Registration Form

Become Instructor Form

Become Organization Form

To personalize the following forms, you need to create a form and assign it to different processes from the “Admin Panel/ Settings/ General/ Features” menu.

After assigning the form, form inputs will be displayed in the native form.

## How to check form submissions?

There are two form types:

-A: Regular Forms: You can manage submissions for forms that you haven't assigned to processes from the “Admin Panel/ Form Builder/ Submissions” menu.

-B: Assigned Forms: If you assigned a form to a process, you can check form details in the users menu. Please navigate to the “Admin Panel/ Users/ Students (or any other role) and edit the user.

You will find the related information in the tabs. The data will be included in the Excel exports as well.

## AI Content Generator

This feature helps you use ChatGPT's powerful API for creating different text and image content. You can enable this feature only for the admin side or make it available for instructors and organizations as well.

The most important advantage of the Rocket LMS AI plugin is flexibility. We haven't limited content types and you can create different different and flexible AI prompts to get a response from the API.

### How to enable this feature?

Please navigate to the “Admin Panel/ AI Content/ Settings” menu and activate this menu for the user roles you want.

Next, you need to get an API key from the ChatGPT website. Please follow [this article](#) to get the API secret key.

Now, you can personalize settings.

**Enable AI Text Generator API:** By enabling this toggle, the text generation service will be available on your website.

**Text Generator API Model:** There are different APIs on ChatGPT with different options and prices. You can check them from [this link](#) and select one of them.

**Number of texts generated per request:** You can specify the number of generated texts for each API call. In other words, if you set this option for “2”, two texts will be generated when the system calls API. Please consider this option will increase your charges.

**Max Tokens:** ChatGPT converts each word into a legible token whenever you ask a question and this parameter will be used for calculating the charge when you are using a specific API. For example, one API will consume 10 tokens for generating a ten-word sentence and another API might use 30 tokens for creating the same sentence. You can set limitations for each request to manage your API charges. We suggest using 300 to 1000 tokens.

**Enable AI image generator API:** By enabling this toggle, image generation service will be available on your website.

## Content Generation Templates

The most important part of the AI Content Generator feature is “AI Prompt Templates”. The system will send these templates to the API according to the user selection and the API will understand the requirements and will generate the content.

This option helps you create personalized AI prompts according to your platform content, language, strategies, etc. In most platforms, prompt templates are natively included in the code so you can not change them.

We included default templates for different generatable contents in the demo version and you can use them or create different templates from the “Admin Panel/ AI Content/ New Template” menu.

You can include different template tags in the prompt. These tags will be generated automatically by the user who uses this feature.

If you enable the “Length” option for a template, a length input will be displayed on the front and the user can specify the content length.

## How to use this feature?

After activating this feature, an “AI Content Generator” button will appear in the top navigation menu in the admin and front aide depending on the settings you defined.

When you click on the button, a drawer will be opened and first you can specify which content type you want (Image or Text).

Next, you can select the content purpose or subject from the “Service” dropdown. You will see the service template you defined in the admin panel.

Finally, please describe what you want in the “Keyword” input and click on the “Generate” button.

## Course Note

Users can create private notes for different course sections and content while they are learning. These notes can include attachments and can be accessed through the learning page or the user's panel, allowing them to review them whenever they want. They can review these notes in any way they prefer, whether it's through the learning page, their panel, or by navigating to the

section where the note was created. These notes are a helpful tool for users to keep track of their learning progress, as they can refer back to them at any time.

## How to enable this feature?

You can enable the course note feature by going to “Admin Panel/ Settings/ General/ Features/ Course Note”. You also have the option to enable or disable attachments for course notes.

## How to add course notes?

If the course note feature is enabled by an administrator, users can submit their notes on different course contents directly from the learning page. Once a user submits a note for a content, an icon will be displayed on the learning page sidebar.

## How to manage course notes?

Users can manage course notes from the learning page or the “User Panel/ Courses/ Course Notes” menu.

## IP & Access Management

This plugin is an all-encompassing solution for monitoring user sessions and login activity. It allows you to view a unified list of user IP, device, operating system, session duration, location, and latitude and longitude. You can also terminate sessions with a single click, block specific IPs, IP ranges or country IPs, and manage your platform's traffic. Additionally, you can display a personalized message to blocked users.

## How to check user login history?

To check a user's login history, navigate to the "Admin Panel/IP Management/Login History" menu. You can view details such as the user's operating system, browser, device, IP address, session duration, and location.

Additionally, you have the option to block a user's IP address or terminate their session from the list.

## How to block IPs and manage traffic?

You have this option to manage your website traffic and block specific IP, IP range or a country IP directly.

Please go to the “Admin Panel/ IP Management/ IP Restriction” menu and define your IP block rule according to the available options.

You can display a specific screen for blocked IPs so you can personalize it from the “Admin Panel/ Settings/ Personalization/ IP Restriction” menu.

## Abandoned Cart

One effective marketing tool to increase revenue is to send coupons or reminders to users who abandon their carts without completing their purchases. By automating this process, you can encourage these users to return to their carts and finalize their purchases. This not only increases the likelihood of completing the sale but also helps build customer loyalty by offering personalized incentives.

## How to define “Abandoned Cart” rules?

The abandoned cart rules are a crucial aspect of this plugin. These rules determine when the plugin should take specific actions, such as sending reminders or coupons, for abandoned carts. You can create rules for this purpose by navigating to the "Admin Panel/Abandoned Cart/New Rule" menu. Please refer to the following information while creating rules.

**Minimum and Maximum Cart Amount:** For the option to be applied, the user's cart amount must fall within a minimum and maximum range. These inputs can be left blank for an unlimited amount.

**Action:** You can send coupons or reminders for abandoned carts. You can send coupons or reminders for abandoned carts. You can customize notification templates for abandoned carts and manage them via the "Admin Panel/Abandoned Cart/Settings" menu. To define notification templates, you can visit the "Admin Panel/Notifications/Templates" menu.

**Action Cycle (Hours):** You can set a specific time period for actions to run. The system can send out reminders or coupons every X number of hours.

**Repeat Action:** If you don't want to send the same action repeatedly, disable this option. Enabling this option prevents duplicate notifications or coupons from being sent to users.

**Start/ End Date:** The abandoned cart rule will be valid for a specified period. If no period is specified, the rule will remain valid indefinitely.

**Users/ User Groups:** You can apply the rule only to selected users or user groups.

**Target Products:** You can set up target products. If a user's cart has these products, the rule will apply. Otherwise, it will be ignored.

## User cart management

To check user carts, go to the "Admin Panel/ Abandoned Cart/ User Carts" menu. From this list, you can remove items from a user's cart and make it empty. You can also send reminders to users manually.

The notification template that you set up in the "Admin Panel/ Abandoned Cart/ Settings" menu will be automatically sent to the user.

## Abandoned Cart Settings

You can change this plugin settings from the “Admin Panel/ Abandoned Cart/ Settings” menu.

**Active:** If you disable this toggle, the abandoned cart rules will not be active.

**Reset Cart Items:** To automatically remove items from the user's cart after a certain amount of time, please enable this option and select the desired number of hours.

**Default Cart Reminder/ Default Coupon Template:** Notifications for abandoned carts can be sent using these templates. Manage notification templates from “Admin Panel/ Notifications/ Templates” menu.

## Sales Pop-ups

Display personalized and automatic sales pop-up notifications based on different parameters while customers browse your platform. These notifications will instill confidence and trust in potential customers, encouraging them to make purchases.

### How this feature works?

This feature enables automatic pop-up display according to rules defined in the admin panel. Pop-up content is defined by you, and displayed to users randomly while they browse your website.

### How to define pop-ups?

You can define pop-ups from the “Admin Panel/ Sales Pop-ups/ New” menu according to the following information:

**Language:** You can define pop-ups in different languages so the pop-up will be displayed to users according to their selected language.

**Title:** The title will be displayed in the admin panel.

**Start Date/ End Date:** The pop-up will be displayed from the start date to the end date.

**Pop-up Duration:** The pop-up will be displayed for X seconds.

**Pop-up Delay:** The pop-up window will appear X seconds after the page finishes loading.

**User Role/ User Group:** The pop-up will be displayed for the selected user roles and groups.

**Maximum Purchase Amount:** The pop-up will appear for users who purchased less than X amount. Leave it blank for unlimited purchases.

**Maximum Community Age:** The pop-up won't be displayed for users who registered more than X days ago.

**Display Type:** Limit the number of pop-up displays either overall or per session.

**Display Times:** Please specify the number of times you would like to display pop-ups.

**Content:** The plugin's content section enables you to select users, content, and timeframes that will be randomly displayed in pop-ups.

**Tags:** You can assign pop-up titles and descriptions to different content tags. The system will display pop-ups using these tags and the content you defined in the previous section.

Available tags are [user] , [content] , [time], [price]

For instance, you can specify the pop-up title as follows: [user] purchased [content]

The pop-up output will be: **John Doe** purchased **Laravel Fundamentals**

You can define the popup title and subtitle and specify the time in the subtitle for a better visual experience.

## Cart Discount

To boost your platform sales, you can utilize a strategy of displaying a coupon on the cart page. This will encourage users to add more items to their cart and ultimately increase their chances of making a purchase. By offering a promotional discount, users will be incentivized to continue shopping and potentially make a larger order than they initially intended. Remember, every little bit helps when it comes to driving sales and growing your platform.

## How to use this feature?

You can enable this feature from the “Admin Panel/ Cart Discount” menu. According to the following information:

**Title and Subtitle:** The title and subtitle will be displayed on the cart page. You can use motivating text or explain the specific coupon rules.

**Coupon:** Select a coupon from the coupons created by the admin. Once selected, the coupon information will be displayed on the cart page. However, please note that certain coupons may have limitations and may not be applicable to all purchases.

**Show only on empty cart:** The coupon will only be displayed when the cart is empty

## Drag-and-drop Certificate Builder

In version 1.9, we have entirely revamped the certificate builder. You now have access to a range of additional options such as the QR code, platform and instructor signature, and variable texts. These options allow you to customize and personalize your certificate template to a greater extent than before. Additionally, our drag-and-drop interface makes designing your certificate easy and provides a visual experience.

## How to create certificate templates?

You can define certificate templates from the “Admin Panel/ Certificates/ New Template” menu according to the following instructions:

**Language:** You can define certificate templates in different languages.

**Title:** The title will be displayed in the admin panel.

**Type:** There are two certificate types in the system “Quiz Certificates” and “Course Completion Certificates” so you can define different templates.

**Background Image:** We recommend using a 930x60 px image as the background for your certificate template to display the certificate content.

**Template Content:** There are a variety of options and variables available to display on a certificate, such as title, subtitle, body, date, QR code, hint, and more. You have the ability to define content for each of them or enable them and then click on the "Save" button located at the bottom of the sidebar. This will allow you to easily manage these options on the certificate using a simple drag-and-drop interface.

Within the system, there are various tags such as [student], [platform\_name], [course], [grade], [certificate\_id], [date], [instructor\_name], and [duration]. These tags could be used in different inputs such as the title, subtitle, and body. When the system generates a certificate, this information is exported automatically.

## How to define API credentials?

Rocket LMS uses a powerful API (htmlcsstoimage.com) to create images from HTML certificate templates. You need to register on this service website, get the credentials, and define them in Rocket LMS.

Please refer to [this website](#) and register.

Navigate to the dashboard and click on the “API Key”; you have two parameters, and you can copy them and define them in Rocket LMS from the “Admin Panel/ Certificates/ Settings” menu.

## Interface Translator

Effortlessly adapt your platform's interface to your preferred language using the Google Translate API in just a few clicks, streamlining your workflow and saving valuable time.

### How to use this option?

You should set your desired language as the platform language. Go to the "Admin Panel/ settings/ General/ Basic" menu and add your desired language to the "Frontend Languages List".

To translate your platform interface, please go to the “Translator” menu in the admin panel.

select your language and click on the “Translate” button to start the process.

You can choose to translate files individually instead of translating the entire system. We recommend using this option for more accurate results. To do this, please enable the corresponding toggle and select one or several files, then click on the “Translate” button.

#### Important Notes:

You can translate your platform interface into languages supported by the Google Translate API.

You can check the list of languages at [this link](#).

The server's internet speed and the number of translation lines directly affect the translation speed. Please be patient until you receive a success or failure message from the system.

It is recommended to translate files individually instead of translating the entire system at once.

You will receive a success or failure message from the system regarding the process. Please wait patiently for the system's feedback and refrain from browsing other pages while the translation process is ongoing.

We have implemented this feature for your convenience to save your time and streamline the process. Please note that certain variables may be automatically translated by the system, so we recommend translating some files, such as "validation.php" manually. You can find translation instructions in the Rocket LMS documentation.

## Attendance System

The Attendance System helps track students' attendance status for live sessions. It records each student's status as one of the following:

- Present
- Absent
- Delayed (Late)

This provides course instructors and admins with comprehensive information about students' participation in live sessions.

In addition, this feature offers a clear and detailed attendance log for each student. There is also an option that allows instructors and admins to change the students' attendance status manually when needed.

## How to enable and manage this feature?

You can enable this feature from the “Admin Panel/ Attendance/ Settings” menu.

On this page, you will find several options that you can configure:

**Time allowed for attendance:** You can define the allowed time for submitting the student attendance status as “Present”.

For example, if you set Time allowed for attendance to 10 minutes and the live session starts at 8:30, then:

If the student joins the session up to 8:40, their attendance status will be submitted as “Present”.

**Time allowed for delay:** You can define the allowed time for delay. This input works together with Time allowed for attendance.

For example, if you set:

Time allowed for attendance to 10 minutes, and time allowed for delay to 20 minutes,

then the user can join the live session up to 30 minutes after the session start time. In this case:

If the student joins after the attendance time (after 8:40 in this example) but within the delay time (up to 9:00), their attendance status will be recorded as “Delayed”.

If the student joins the session after this total time (after 9:00), their attendance status will be recorded as “Absent”.

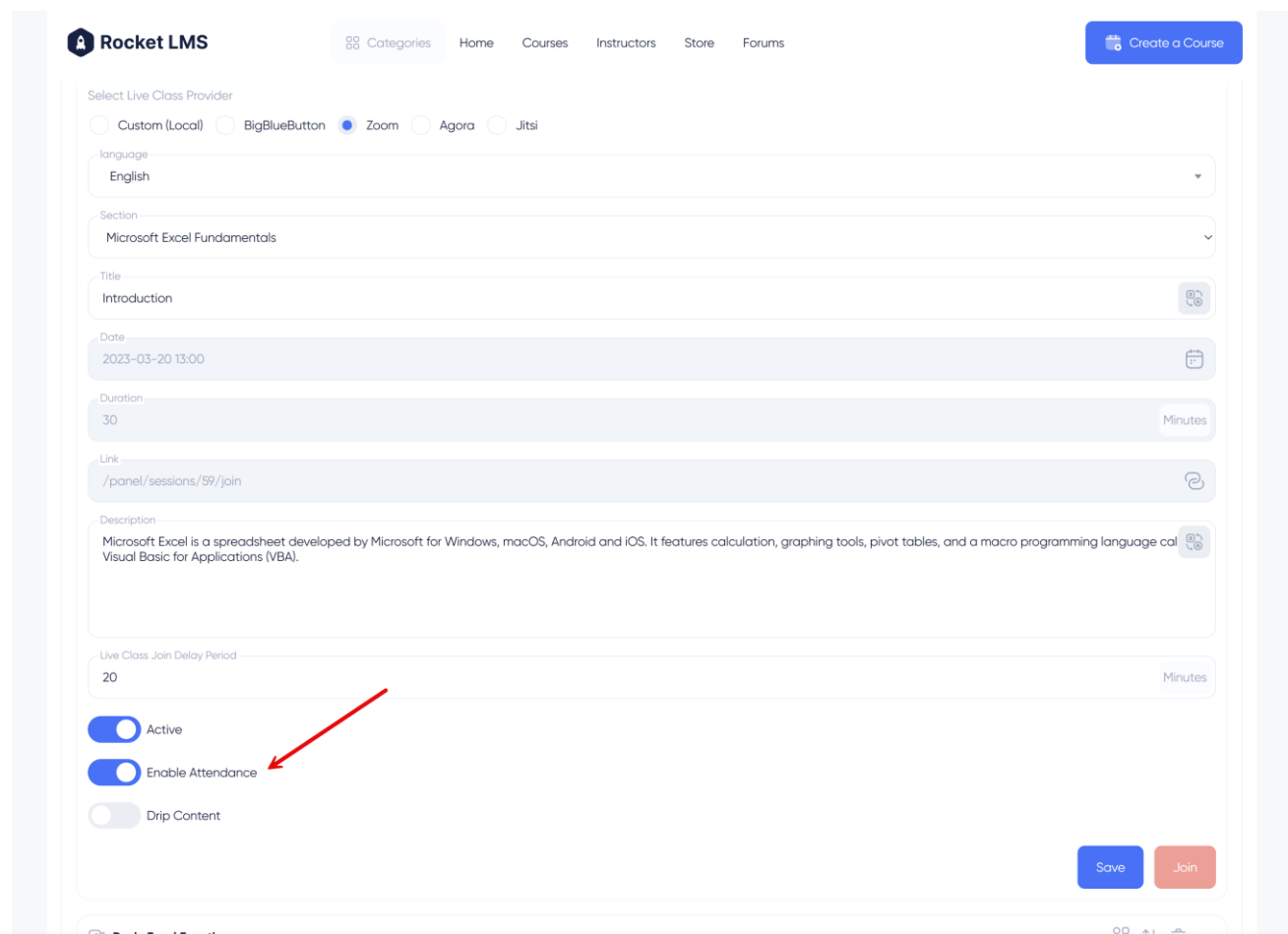
If you don’t define Time allowed for delay, any student who joins after the Time allowed for attendance will have their attendance status recorded as “Absent”.

**Allow instructor to change attendance status:** By enabling this option, instructors can manually change the attendance status of students.

## Enabling the attendance system for live sessions

To enable attendance for live sessions, you need to enable the “Attendance” option in the session creation form in the course creation wizard.

Attendance statuses will only be logged for live sessions where the instructor or admin has enabled the “Attendance” option.



The screenshot displays the 'Create a Course' wizard in Rocket LMS, specifically the 'Select Live Class Provider' step. The form includes fields for language (English), section (Microsoft Excel Fundamentals), title (Introduction), date (2023-03-20 13:00), duration (30 minutes), link (/panel/sessions/59/join), and description (Microsoft Excel is a spreadsheet developed by Microsoft for Windows, macOS, Android and iOS. It features calculation, graphing tools, pivot tables, and a macro programming language called Visual Basic for Applications (VBA)). Below these fields is the 'Live Class Join Delay Period' set to 20 minutes. At the bottom, there are three toggle switches: 'Active' (checked), 'Enable Attendance' (checked, highlighted by a red arrow), and 'Drip Content' (unchecked). 'Save' and 'Join' buttons are located at the bottom right of the form.

## Reviewing attendance history

To review course attendance history:

From the admin panel:

- Go to “Admin Panel/ Attendance/ History”.

From the instructor panel:

- Go to “Courses/ Attendance”.

## Bulk Data Import

The Bulk Data Import feature helps you import large amounts of data at once, which is especially useful when migrating from other platforms to Rocket LMS.

Using this feature, you can import:

- Courses
- Products
- Users
- Categories

This allows you to set up or update your Rocket LMS content quickly and efficiently without having to create each item manually.

## How to use this feature?

To use the Bulk Data Import feature, navigate to the “Bulk Import” item in the side menu.

### Select content type and download sample file

- Choose your desired content type (courses, products, users, or categories).
- Download the sample CSV file for that content type.
- Prepare your own CSV file according to the guidelines and file standards shown on the

import page for each content type.

## Upload and validate your file

- Use the import form at the top of the page to upload your CSV file.
- Click the “Upload and Validate” button.
- You will be redirected to the content validation page.
- If there is any invalid data, you will be informed and can go back, fix your CSV file, and upload it again.

## Import and review history

- After successful validation, your file will be imported.
- You can review previous imports from the “Bulk Import/ History” menu.

**Bulk Imports**Dashboard / Bulk Imports

**Import Data**  
Easily import large volumes of data in one step

Data Type  
Courses

Content Language  
English

Currency Prices  
United States Dollar (\$)

CSV File  
Choose File

Browse

Upload and Validate

**Sample Data and Instructions**  
Use sample data and instructions to ensure correct formatting

**Courses Import Instructions**  
Follow these steps to prepare and import your course data correctly

| COURSE TITLE        | COURSE TYPE | SUMMARY                         | DESCRIPTION                               | SEO DESCRIPTION            | ORGANIZATION ID | INSTRUCTOR ID | THUMBAIL URL               | CATEGORY ID | PRICE |
|---------------------|-------------|---------------------------------|-------------------------------------------|----------------------------|-----------------|---------------|----------------------------|-------------|-------|
| Laravel Development | course      | This course helps you create... | This course helps you create additiona... | This course helps you c... | 16              | 12            | https://url.com/uploads... | 20          | 55    |

**Required Fields:**

- Title
- Type
- Price
- Category ID

**Optional Fields:**

- Summary
- Description
- SEO Description
- Organization ID
- Instructor ID
- Thumbnail URL

**CSV File Requirements:**

- File must be in CSV format.
- The first row must include column headers exactly as displayed above.
- All required fields must be completed.
- Course price must be a positive number without a currency symbol (enter 0 for free courses).
- Course type must be one of the following: 'course => [video]', 'webinar => [live]', or 'text\_lesson'.

Download Sample File

Note: To ensure a smooth import process, carefully read the instructions provided for each content type on the import page before uploading your CSV file.

## Events

The Events feature helps you organize and manage both in-person and live online events directly on the platform. You can use it for workshops, conferences, seminars, meetups, webinars, and other educational or community activities.

With this feature:

### **Event organizers can:**

- Create events with details such as title, description, date, time, location (physical or online), and capacity.
- Define different ticket types (e.g. free, paid, VIP, early bird) and set prices and availability.
- Limit the number of participants using ticket quantity and capacity settings.
- Track registrations, ticket sales, and attendee lists from the panel.
- Configure live event access (e.g. meeting link) for online events.

### **Users (students) can:**

- Browse upcoming events on the platform.
- View detailed information about each event (time, location, description, instructor/host, and requirements).
- Buy tickets for events directly through the platform.
- Receive access details (online link or venue information) after ticket purchase.
- Attend the event in person or join the live session on the scheduled date and time.

The Events feature provides a complete flow from event creation and ticket management to user registration and attendance, making it easy to run structured, trackable events within Rocket LMS.

## Events feature settings

To configure the Events feature, go to “Admin Panel/ Events/ Settings” and enable this feature.

On this page, you can configure the following options:

**QR Code:** Enable this option to display a QR code on tickets purchased by users. When it is enabled, a QR code will be shown on each ticket, which can be used for quick and easy check-in at the event.

**Ticket Code Format:** When a user purchases a ticket, a unique code is generated for that ticket. Using the Ticket Code Format option, you can define how this code is structured:

- Numbers only
- Text only
- A mix of numbers and characters

**Number of Characters:** You can set the length of the ticket code by defining the number of characters.

For better uniqueness and security, it is recommended to use at least 8 characters for the ticket code.

## How to create events on the platform?

There are two ways to create events on the platform:

### From the admin panel:

Go to “Admin Panel/ Events/ New”.

### From the instructor panel:

Go to “Events/ New”.

The event creation process is similar to the course creation process and uses a clear multi-step wizard that helps instructors create events efficiently. In this section, we will introduce the exclusive terms related to the event creation process.

**Event Types:** You can choose between two event types on the platform:

- In-Person: Events that are conducted at a specific physical location.
- Online: Events that are conducted remotely over the internet. Instructors and admins can conduct online events directly on the platform using different live streaming tools such as Agora.

**Capacity:** Defines the total number of tickets that can be sold for the event. This is the overall event capacity.

**Ticket Purchase Limit (Per User):** Limits how many tickets each user can purchase for the

event.

**Start Date, End Date:** These dates define when the event starts and when it ends. They are also displayed on the event product page so users can see the event schedule.

**Sales End Date:** Specifies the last date on which users can purchase tickets for the event.

After this date, ticket sales are closed and users can no longer buy tickets.

**Timezone:** All dates and times related to the event are calculated and displayed according to the selected Timezone.

**Support:** Event attendees can contact the event holder using the platform's support system (for example, for questions before or after the event).

**Include Certificate:** If enabled, a certificate will be awarded to attendees after the event ends.

**Private:** When this option is enabled, the event will not be displayed publicly on the platform.

It will only be accessible via its direct URL.

**Event Tickets:** Tickets are the core of the events feature. For each event, you can define multiple ticket types with different options and prices to make them more flexible.

For each ticket, you can:

- Set a specific capacity
- Define a price
- Apply discounts

This allows you to create, for example, standard, VIP, early-bird, or group tickets with different conditions.

**Prerequisites:** You can define prerequisites for events, such as specific courses.

If you enable the “Required” option for prerequisites, the user must enroll in the prerequisite course before they can attend the event (purchase tickets).

**Event Speakers:** You can add and showcase event speakers on the event page, including their names and profiles, to highlight who will present or participate in the event.

**Event Location:** Displays the event location on the map for In-Person events, so users can easily find the venue.

## Different event statuses

The platform uses the following event statuses to indicate the current state of an event:

**Draft:** Events that have been created but not yet published. They are saved as drafts and can be published later.

**Pending Review:** Events that have been submitted for admin approval. They will be published only after the admin approves them.

If admin review is disabled, events will be published automatically without approval.

**Rejected:** Events that have been rejected by the admin.

**Scheduled:** Events that are published on the platform, but the start date has not yet arrived.

**Ongoing:** Events that have started (start date has arrived) but have not yet ended.

**Ended:** Events that have reached their end date.

**Canceled:** Events that have been canceled manually by the admin or the event creator.

## How to manage ticket sales?

Users can purchase tickets directly from the event page.

### For instructors:

Instructors can manage sold tickets by clicking “View Tickets” on the event card in the “Events/ List” menu in their panel.

### For admins:

Admins can view the ticket sales history for all events from “Admin Panel/ Events/ Sold Tickets”.

### For students:

Students can check their ticket purchase history from “Events/ My Purchases”.

## How to conduct live events directly on the platform?

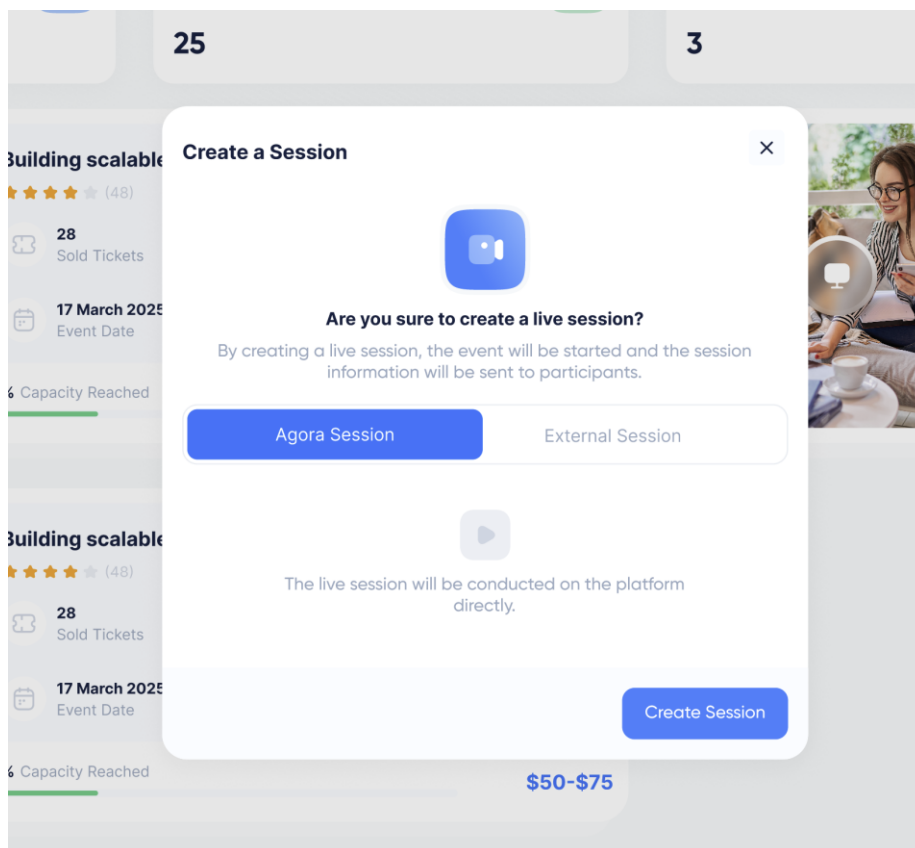
Rocket LMS allows event holders to conduct live events directly on the platform.

To start a live event:

- Navigate to “Events/ List” in your panel.

- Find the event whose Event Start Date is today.
- Click the options button on the event card.
- Select the option to create a live session.
- A live session creation modal will open, allowing the event holder to define and start the live session using the supported live streaming systems.

This feature enables seamless hosting of online events without leaving the platform.



## Video Content Watermark

The Video Content Watermark feature allows you to add dynamic and customizable watermarks to videos on the platform's learning player. This can be used for purposes such as content security, branding, or copyright protection.

Key functionalities include:

- **Dynamic student information:** Display information such as the student's name or email at random positions on the video. This helps prevent unauthorized screen recording or sharing of your content.

- Branding and copyright: Add your platform name, logo, or custom watermark to videos to reinforce your brand and protect your content.
- This feature ensures that your video content remains secure while promoting your platform's identity.

## How to enable video content watermarking?

To enable video content watermarking:

Navigate to “Admin Panel/ Settings/ General/ Security”.

Locate the “Video Content Watermark” section.

Turn on the toggle switch to enable the feature.

Configure the watermark settings:

- Watermark data: Choose what information to display (e.g., student details, platform name, or logo) based on your watermarking strategy.
- Effect, size, and opacity: Adjust these options to ensure the watermark is visible but does not disrupt the learning experience.

This allows you to protect your video content while maintaining a professional viewing experience for students.

## Free Mode

The Free Mode option allows you to turn your educational platform into a fully free platform.

When enabled, all payment options are disabled with a single click.

This feature is ideal for platform owners who want to provide their educational content entirely for free, removing the need for purchases, subscriptions, or paid access.

## How to enable free mode?

To enable Free Mode:

- Navigate to “Admin Panel/ Settings/ General/ Features”.

- Locate the “Free Mode” section.
- Turn on the toggle to enable Free Mode.

You can also configure additional options within this section to tailor Free Mode according to your platform’s strategy.

## Meeting Packages

The Meeting Packages feature allows instructors to create packages that include a specific number of live sessions within a defined timeframe and price.

This feature adds flexibility to the meeting booking process by letting students purchase a package of sessions rather than booking individual time slots. It simplifies scheduling, ensures consistent session access, and provides a clear structure for both instructors and students.

### How to enable meeting packages?

To enable Meeting Packages, navigate to “Admin Panel/ Meeting Packages/ Settings”.

You can also set a default icon for meeting packages. This icon will be displayed for any package an instructor creates if they do not assign a custom icon themselves.

### How to define meeting packages?

There are two ways to create Meeting Packages:

**From the admin panel:** Navigate to “Admin Panel/ Meeting Packages/ Create”.

**From the instructor panel:** Navigate to “Meetings/ Settings/ Meeting Packages”.

Important: Instructors must first enable the “Meeting Packages” option from “Meetings/ Settings” to display the defined packages on their profile or the meeting booking page.

When defining a meeting package, you can configure the following parameters:

**Package Validity Time:** Set a specific timeframe after which the package expires.

**Number of Sessions:** Define the total number of sessions included in the package. After purchase, instructors can schedule each session and conduct them live.

**Session Duration:** Specify the length of each session.

**Discount:** Apply a discount rate to the package. This can be used to attract more students and implement flexible pricing strategies.

## Where will be displayed meeting packages?

Meeting Packages are displayed in the following sections:

**Instructor Profile:** Under the Meeting Booking tab.

**Meeting Booking Page:** On the instructor's dedicated booking page.

Note: To temporarily disable Meeting Packages, go to "Meetings/ Settings" in the instructor panel and turn off the related toggle.

## Meeting packages workflow

Students can purchase Meeting Packages, and their requests will be displayed in "Meetings/ Sold Meeting Packages" in the instructor panel.

Instructors can manage purchased packages as follows:

**View sold packages:** Navigate to "Sold Meeting Packages" to see all purchased packages.

**Sessions list:** Clicking on a package displays the list of sessions included. For example, a package with five sessions will show five session entries.

**Schedule sessions:** Instructors can define the date and time for each session.

**Set session link:** After scheduling, a session link can be assigned for each session. Sessions can be conducted using:

Agora (automatic integration), or any other live streaming system by manually entering the session details.

**Session Statuses:**

**Not Scheduled:** No date or time has been defined for the session.

**Scheduled:** A date and time have been set. At this stage, the instructor can define a session link using Agora or another system. Students can join once the session details are available.

**Finished:** After completing a live session, the instructor can mark it as Finished in the sessions list.

This workflow ensures instructors can efficiently manage multiple sessions within a purchased meeting package.

## Job Board

The **Job Board** feature enables instructors and organizations to publish job opportunities while allowing students to browse and apply directly through the platform.

This feature creates a direct connection between learning and employment by providing a dedicated career hub inside the LMS. Employers can discover qualified candidates from the platform's student community, while students can showcase their certifications, completed courses, and learning achievements to potential employers.

## How to enable job board?

### How to Enable the Job Board

To enable the Job Board feature:

1. Navigate to **Admin Panel** → **Jobs** → **Settings**
2. Enable the **Job Board** toggle

## How to define jobs?

There are two ways to create Jobs:

From the admin panel: Navigate to “Admin Panel/ Jobs/ Create”.

From the instructor panel: Navigate to “Panel/ Jobs/ New”.

**Important:** To display the Job Board on the front-end, the admin must first create at least one Job Category from “Admin Panel/ Jobs/ Categories”.

When defining a job, you can configure the following parameters:

**Category & Filters:** Assign the job to a specific field and apply filters like skills or job requirements.

**Employment Type:** Set the nature of the job (Full-time, Part-time, Freelance, etc.).

**Experience Level:** Define the required seniority level (Junior, Mid-level, Senior, etc.).

Location: Set a specific physical location or mark it as Remote/Hybrid.

Salary: Define a fixed amount, a salary range, or mark it as Negotiable.

Hiring End Date: Set a specific deadline for applications.

## Where will be displayed job board?

The Job Board and its components are displayed in the following sections:

**Jobs Page:** A dedicated page showing all active listings with advanced filtering options.

**Job Details Page:** A comprehensive view of a specific job listing, including description and employer info.

## Job board workflow

Students can browse listings and apply for jobs. Their applications will be displayed in “Panel/ Jobs/ Requests” for the employer (Instructor or Organization).

Employers can manage applications using the following **workflow**:

**View Applications:** Access all submitted applications for a specific job through the **Jobs → Requests** section.

**Review Candidate Profiles:** Employers can review each applicant's:

- Resume
- certificates
- Completed courses
- Learning history

**Moderate Applications:** Applications can be reviewed and updated with statuses such as:

- Approved
- Rejected

**Contact Candidates:** After reviewing an application, employers can access the candidate's contact information to continue the hiring process externally.

## Public Chat & Chat Rooms

The Public Chat & Chat Room feature allows students and potential buyers to communicate directly with instructors in real-time.

This feature adds a layer of interactivity and accessibility to the platform.

By enabling direct communication on course pages (Public Chat) and within the learning page (Chat Rooms), it simplifies pre-sale inquiries, enhances student support, and builds a stronger community between instructors and learners.

## How to enable Public Chat & Chat Rooms?

To enable these features, navigate to “Admin Panel/ Live Chat / Settings”.

From this section, you can globally enable Chat Room and Public Chat features and configure the "Show instructor online status" option. You can also define the default CTA display method (Sidebar Card, Floating Button, or both) for Public Chat and select the specific visual style for the Floating CTA.

## How to configure Chat Rooms and CTAs?

There are two main configuration layers for these features:

- **Per-Course Settings:** For the learning page chat room, instructors can enable the “Chat Room” option for each specific course from the course create or edit page.
- **Instructor Panel Settings:** Instructors can enable or disable their availability for Public Chat through their account settings.

**Important:** The instructor's online status is automatically managed by the system. An instructor is considered "Online" if they have been signed-in.

## Where will be displayed Public Chat & Chat Rooms?

These features are displayed in the following sections:

- **Course/Bundle/Event Pages:** As a sidebar card or a floating button (CTA) for users to ask questions.
- **Learning Page:** In the "Course Tools" menu on the learning page, there is a chat room button for student-instructor interaction during lessons. This button redirects users to the course chat room.

## Public Chat & Chat Room Workflow

Students or visitors can initiate conversations, and instructors can manage these interactions directly from their dashboard. The workflow is managed as follows:

- **Initiating a Chat:** Visitors click on the "Chat Now" CTA on a course page to start a public inquiry.  
Enrolled students access the "Chat Room" from the Learning Page for course-related support.
- **Managing Conversations:** Instructors and students can navigate to “Public Chat / Conversations” in their panel to see all active threads, organized by course or visitor.

### Important

## HOW TO GET SUPPORT?

This bundle supports the free installation. You can ask us in [CRM](#) to install it for you for free.

You can also get the latest updates directly in CRM.

You can get the full package (including Rocket LMS and Plugins bundle) from CRM. By using this package no need to install plugins separately.